

GOVERNMENT OF ODISHA
DEPARTMENT OF ENERGY

QUOTATION CALL NOTICE

No O.E.(cont)-06/17/10037/En., Bhubaneswar

Dated 21.12.17

Sealed quotations in plain papers/ letter pad are invited from the intending Authorised dealer/Authorised Supplier/ Registered Firms located at Bhubaneswar having valid GSTN under OGST Act 2017, Income Tax clearance certificate, Service Tax Registration number for purchase **Office Stationeries and Computer Consumables items** for official use in Energy Department for the year 2018-19. The details of these articles can be obtained from Energy (OE) Deptt. on any working day from dt 22.12.2017 to dt. 06.01.2018 between 2:00 PM to 4:00 PM up to 06/01/2018. The Quotationers should enclose earnest money of Rs 3000/- (Rupees Three thousands only) in shape of A/C payee Bank Draft / Pay Order drawn in favour of DDO – cum- Under Secretary, Deptt. of Energy along with the quotation which will be refunded to the unsuccessful quotationers whose quotations will not be accepted. The quotation must reach the undersigned by 08/01/2018 up to 2:00 PM at the latest and the quotations shall be opened in this Deptt. on dt. 08.01.2018 at 4:00 PM in the presence of intending Quotationers or their authorised representatives. If the day of opening quotations becomes holiday, declared latter on, the quotations shall be opened on the day following holiday on the same time and venue.

The item wise short list shall be prepared basing on the lowest rate offered by the Quotationers. The detailed information can also be obtained by logging on the Government Website www.odisha.gov.in. The authority reserves the right to reject any or all quotations without assigning any reasons thereof. The quotations received in incomplete shape or after the scheduled date and time shall be summarily rejected.

The accepted quotation will remain valid for one year i.e. from the date of issue of the order unless a decision to the contrary is taken by the Department.

PROFORMA

Sl. No.	Name of Items	Make/Brand	Size	Unit Price	VAT	Total Price	Remarks

Sd/- S. K. Swain
Additional Secretary to Govt.

Memo 10038 /Dated 21.12.17

Copy along with soft copy forwarded to State Portal Group IT Centre, Secretariat with a request to transmit the notice in Govt. website of www.odisha.gov.in from 22.12.2017 to 08.01.2018 for wide publicity.


Additional Secretary to Govt.

Memo 10039 /Dated 21.12.17
Copy along with enclosure forwarded to All Departments with a request to display the notice in their Board for wide publicity/Guard file (four copies)


21.12.17
Additional Secretary to Govt.

Memo 10040 /Dated 21.12.17
Copy forwarded to Chief Receptionist, Secretariat for information and necessary action. She is requested to allow the Quotationers to enter into secretariat campus up to 08/01/2018 during office hours on the working days.


21.12.17
Additional Secretary to Govt.

Memo 10041 /Dated 21.12.17
Copy forwarded to the Sergeant, Secretariat Security for information.


21.12.17
Additional Secretary to Govt.

Memo 10042 /Dated 21.12.17
Copy to Notice Board of the Department of Energy for information of all concerned.


21.12.17
Additional Secretary to Govt.

Memo 10043 /Dated 21.12.17
Copy forwarded to Computer Cell, Department of Energy, for information and necessary action. They are requested ascertain for publication of quotation call notice in Govt. website.


21.12.17
Additional Secretary to Govt.