



**GOVERNMENT OF ODISHA**  
**OFFICE OF THE EXECUTIVE ENGINEER, BALLIGUDA (R&B) DIVISION**  
**E-mail:- [eepwd\\_balliguda@yahoo.com](mailto:eepwd_balliguda@yahoo.com)**  
**QUOTATION NOTICE NO. EE (R&B) BLG- 03/2017-18**  
**dt.20.10.2017**

Sealed quotation/ tender are invited from interested reputed Travel Agencies / Tour Operators or Private individuals for providing **Non. A/C Diesel driven vehicles i.e. Mahindra Max / Bolero / Tata Sumo having seating capacity not less than 6 (Six) excluding driver**, which shall conform to the Terms and conditions (**Annexure-I**) for “ (1) To be engaged **under (R&B) Sub Division East under Balliguda (R&B) Division** for inspection of works under the Sub-division with head quarters at Balliguda and Daringbadi as per the requirement”**and**.

(2)“To be engaged under **Tumudibandha (R&B) Sub-division under Balliguda (R&B) Division** for inspection of works under the Subdivision with head quarters at Tumudibandha.” on monthly rent basis 1 (one) for each case.

The cost of hire charges for engagement of one year is Rs.2,40,000.00 per vehicle which is the base price for cost comparison.

Details regarding the terms and condition and Tender paper will be available on **Odisha Govt. website [www.orissa.gov.in](http://www.orissa.gov.in)** which can be downloaded from **25.10.2017 to 02.11.2017**would have to pay **Rs. 500.00 (Five hundred) only** towards the cost of quotation paper in shape of Demand Draft drawn in favour of **Executive Engineer, Balliguda (R&B) Division, Balliguda payable at Balliguda**. The filled quotation papers with required EMD & cost of quotation paper should be delivered/dropped in the office of the undersigned by **-03.11.2017 till 4.00 PM** along with all relevant documents. The quotation will be opened on same day at **5.00 PM** in presence of the quotationer or their authorized representatives. The undersigned reserves the right to reject or cancelled any or all the tender without assigning any reasonthereof.

Sd/-

**EXECUTIVE ENGINEER**  
**BALLIGUDA(R&B) DIVISION**

## **QUOTATIONS PAPERS**

**Balliguda (R&B) Division, Balliguda**

**Date of Sale from 25.10.2017 to 02.11.2017.**

**Date of submission of quotation 03.11.2017 upto 4.00 PM  
(Completed quotations need to be dropped in the tender box in Division Office as per  
above time schedule)**

**GOVERNMENT OF ODISHA**  
**OFFICE OF THE EXECUTIVE ENGINEER, BALLIGUDA (R&B) DIVISION**  
**E-mail:- [eepwd\\_balliguda@yahoo.com](mailto:eepwd_balliguda@yahoo.com)**  
**QUOTATION NOTICE NO. EE (R&B) BLG-03/2017-18**  
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(2)“To be engaged under **Tumudibandha (R&B) Sub-division under Balliguda (R&B) Division** for inspection of works under the Subdivision with head quarters at Tumudibandha.” on monthly rent basis 1 (one) for each case

1. The application form of quotation containing General information & term and conditions for Hiring of Vehicles etc. will be available on **Odisha Govt. website [www.orissa.gov.in](http://www.orissa.gov.in)** which can be downloaded from **25.10.2017 to 02.11.2017** and **Rs. 500.00 (Five hundred) only** towards the cost of quotation paper in shape of Demand Draft drawn in favour of **Executive Engineer, Balliguda (R&B) Division, Balliguda payable at Balliguda** is to be dropped alongwith the quotation. .

2. The vehicle must be in Road worthy condition, shall not be more than **two years** old from the date of initial registration and must have valid registration Certificate Insurance Certificate, Fitness Certificate, Valid contract carriage Permit proof up to date tax payments etc which are mandatory for plying of vehicle. The condition may be relaxed if suitable offers are not available after the opening of the quotation.

3. The Driver of the vehicle must have a valid Driving licenses for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

4. The Driver should be well behaved, gentle and obedient innature.

5. Earnest Money Deposit (EMD) for **Rs.10000/-** shall be enclosed by the intending quotationer in shape of Account payee Bank Draft drawn in favour of the Executive Engineer, Balliguda (R&B) Division, Balliguda and submitted along with the quotation as security deposit. After finalisation of the process the amount will be refunded to unsuccessful quotationers.

6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). The total travel of the vehicle in the month shall be more than 4000 km. & within 5000km.

7. The Vehicle must achieve a fuel efficiency of 12.00 Kms per liter minimum.

8. The details of the make, year of manufacture of the vehicle, registration number, Mileage (Kms covered per liter) **and name of the Driver** with Driving license Number and period of validity should be specify provided in general bid information to be furnished with quotation/tender (**Annexure-II**).

9. The quotation completed in all respect should be delivered in quotation box having identification QCN No. EE (R&B) BLG 03/2017-18 in the Office of the undersigned on or before 03.11.2017 by 4.00 P.M. The Quotation will be opened on same day at 5.00 PM. In the Office of the undersigned in presence of the quotaterers or their authorized representatives.
10. The undersigned reserves the right to reject or cancelled any or all the tender without assigning any reason thereof.

Sd/-  
Executive Engineer  
Balliguda (R&B) Division, Balliguda

**Memo No.2812** **Dt.20.10.2017**

Copy submitted to the Head, State Portal Group, I.T. Center, Odisha, Bhubaneswar with a request to display the Tender Call Notice in the Web-site of Government of Odisha till **25.10.2017 to 5.00 PM of 02.11.2017**. The soft copy containing the above quotation call notice (QCN) is enclosed herewith for the purpose.

Sd/-  
Executive Engineer  
Balliguda (R&B) Division, Balliguda

**Memo No. 2813** **Dt.20.10.2017**

Copy submitted to the Engineer-in-Chief (Civil), Odisha, Bhubaneswar / Chief Engineer (Buildings), Odisha, Bhubaneswar / Chief Engineer (D.P.I. & Roads), Odisha, Bhubaneswar / F.A.-Cum-Joint Secretary to Govt. in Works Department, Odisha for favour of kind information.

Sd/-  
Executive Engineer  
Balliguda (R&B) Division, Balliguda

**Memo No. 2814** **Dt.20.10.2017**

Copy submitted to Superintending Engineer, Phulbani (R&B) Circle, Phulbani Executive Engineer, R&B Division, Phulbani // Bhanjanagar // Ganjam (R&B) Division, No. I // II, Berhampur // Paralakhemundi // Boudh // E.E., RW Division, Phulbani // Balliguda for information and circulation.

Sd/-  
Executive Engineer  
Balliguda (R&B) Division, Balliguda

**Memo No. 2815** **Dt.20.10.2017**

Copy to notice board in O/o the PA, ITDA, Balliguda/Sub-Collector, Balliguda/SDPO, Balliguda/Executive Officer, N.A.C, Balliguda /Executive Engineer, Balliguda (R&B) Division for information and circulation.

Sd/-  
Executive Engineer  
Balliguda (R&B) Division, Balliguda

**Quotation Paper-ANNEXURE-I**  
**TERMS & CONDITION FOR PROVIDING VEHICLES**

The following terms and conditions must be fulfilled by the successful quotationer for providing a vehicle on hire monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to date tax payment etc. and D.L. of the Driver available all the times. The Department/Office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis as Rs.20,000/- or less than this. The quotationer can also reduce its rate on a percentage basis if desires so. The above price does not include cost of diesel, which is to be paid separately based on actual consumption or can be a Departmental supply with direct payment by the user. No payment shall be made for lubricants separately at any point of time during the engagement of the vehicle and it is the responsibility of the owner of the vehicle. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricant oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the quotationer/owner of the vehicle.

Percentage Rate  (Less/Excess/No change) Tick for your Offer.

3. It shall be the responsibility of the quotationer to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/quotationer.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 26 days in a month and maximum holidays allowed is four days in a month.
7. In case of emergency, the driver will have to report for duty to the officer using it as per the requirement. No extra payment shall be demanded.
8. Monthly hire charges of selected vehicle will be paid in every succeeding month, within fifteen days of the submission of bills by the service provider and no advance payment will be made and reimbursements towards cost of diesel (if supplied by the vehicle owner) also will be paid along with it as per the standard mileage.
9. The vehicle shall not be more than One year old from the initial registration at the time of engagement and the period of engagement shall be one year initially and **can be extended with same rate for another two years on the basis of repeat order** if found in good running condition as per the satisfaction of the officer using it.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the quotationer violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The vehicle will cover at least 4000 km up to maximum 5000 km in a month in all types of roads. In case of total coverage is less than 4000 km in any month, no deduction shall be made on hire charges. But if the vehicle reports less than 26 days in any month, then the hire charges will be proportionately paid considering 30 days as full month.

14. The quotations without the cost of quotation paper, the Security Money of Rs. 10,000/- (Rupees Ten thousand) and the documents as per Sl. No. 2 of the **quotation notice** shall be rejected.
15. The intended quotationer must apply separately for both the vehicles with separate applications in closed envelopes.
16. The undersigned reserves the right to reject any or all quotation without assigning any reason thereof.

**The Rate has been quoted in the box of Sl.-2.**

**Sd/-  
Executive Engineer  
Balliguda (R&B) Division**

**Signature of quotationer**

**Quotation Paper-ANNEXURE-II**  
**GENERAL INFORMATION FOR PROVIDING VEHICLES**

1. Name of the (R&B) Sub-Division to which the quotation is dropped for supply of the vehicle (Balliguda (R&B) Sub-Division East/Tumundibandha (R&B) Sub-Division).....
2. Registration No.ofVehicle :-
3. Type ofVehicle(Ac/Non-Ac) :-
4. YearofManufacture :-
5. Model :-
6. DateofRegistration :-
7. Name & complete address ofthe  
Ownerofvehicle :-
8. FitnessCertificatevalidity :-
9. Permitvalidity :-
10. Insurancevalidity :-
11. Name & Address ofthe Driver :-
12. D.L. No & Validity of the D.L. ofthe Driver :-
13. Proposed hire Charge of the vehicle per month  
Excluding fuel cost (Rs.20,000/- per month)  
Give your rate of percentage deduction over it:-
14. Mileage per liter (minimum 12 liter perkm)  
Give your mileage as per actual if higher by 1 or 2 or 3 km over it :-
15. Contact Number of the Service provider (Tender/Quotationer)  
Mobile .....
- Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief” also certified that I agree to the term of conditions supplying of vehicles as per Annexure-I.

Seal & Signature of the  
Quotationer/Tender