



**GOVERNMENT OF ODISHA  
FISHERIES & ARD DEPARTMENT**

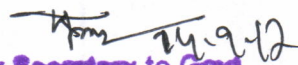
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**QUOTATION / TENDER CALL NOTICE**

No. 11029/FARD, Bhubaneswar, Dated the 14<sup>th</sup> September, 2017  
1-Estt.-65/2017

Sealed Quotations/ Tenders are invited from interested Travel Agencies/ Tour Operators/ Private Individuals for providing one number of AC Diesel Driven Vehicle (Indigo) having sitting capacity not more than five including the Driver for official use in Fisheries & ARD Department, Odisha Secretariat, Bhubaneswar on monthly rent basis, which shall conform to the terms and conditions laid down in **Annexure-II** attached to this Quotation/ Tender Call Notice.


01. The vehicle must be in road worthy condition, shall not be more than 03 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
02. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
03. The Driver should be well behaved, gentle and obedient in nature.
04. The interested participant bidders are required to deposit a refundable amount of Rs.5,000/- (Rupees Five Thousand) only along with their Bid towards EMD in shape of Demand Draft drawn in favour of the "Drawing & Disbursing Officer-cum-Under Secretary to Government, Fisheries & ARD Department, Odisha Secretariat" payable at Bhubaneswar. The interested participants are also required to deposit a non-refundable amount of Rs.200/- (Rupees Two Hundred) only as bid processing cost in shape of Demand Draft drawn in favour of the "Drawing & Disbursing Officer-cum-Under Secretary to Government, Fisheries & ARD Department, Odisha Secretariat" payable at Bhubaneswar. After completion of tender process, the refundable amount of Rs.5,000/- will be returned to the unsuccessful bidders.
05. The monthly rate of hire charge should be quoted separately in the General Bid Information (Excluding Fuel & Lubricants).
06. The vehicle must achieve minimum 15 (Seventeen) kms. fuel efficiency per litre.
07. The details of the make and year of manufacture of the vehicle, registration number, mileage (kms. covered per litre) and name of the Driver with Driving License Number and period of validity should be specifically provided in the General Bid Information to be furnished with the Quotation/ Tender Call Notice (**Annexure-III**).
08. The Quotation/ Tender Call Notice completed in all respect should reach the undersigned **on or before 25.09.2017 by 5.00 PM and shall be opened on 26.09.2017 at 1.30 PM** in presence of the bidders or their authorized representatives.

  
Under Secretary to Govt.  
F & ARD Department

[P.T.O.]




09. The application form of Quotation/ Tender containing General Bid Information and Terms & Conditions for Hiring of Vehicles etc. will be available with the **Section Officer, Office Establishment Section, Fisheries & ARD Department** on payment of Rs.200/- (Rupees Two Hundred) only from 14.09.2017 to 25.09.2017 or can be downloaded from the All Tender Link of Government of Odisha Website (www.odisha.gov.in) from 14.09.2017 to 25.09.2017. In case the application form is downloaded from the Government of Odisha Website, the applicant shall have to furnish a non-refundable Demand Draft for an amount of Rs.200/- (Rupees Two Hundred) only towards the cost of application along with the application.

 14.9.17  
Under Secretary to Government  
**Under Secretary to Govt.**  
**- F & ARD Department**

**Memo No. 11030 / FARD, Dated the 14<sup>th</sup> September, 2017**


Copy along with copy of Quotation/ Tender Call Notice (Both Hardcopy & Softcopy) forwarded to the Head, State Portal Group, NIC, Secretariat Building, Bhubaneswar with a request to display the same in the "All Tenders" link of Government of Odisha Website for wide publicity.

 14.9.17  
Under Secretary to Government  
**Under Secretary to Govt.**  
**- F & ARD Department**

**Memo No. 11031 / FARD, Dated the 14<sup>th</sup> September, 2017**

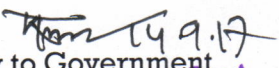
Copy along with copy of Quotation/ Tender Call Notice forwarded to the Director, Information & Public Relations Department for information and immediate necessary action.

He is requested to publish the above Quotation/ Tender Call Notice in two local daily Odia Newspapers as well as in one English Daily Newspaper for wide publication

 14.9.17  
Under Secretary to Government  
**Under Secretary to Govt.**  
**- F & ARD Department**

**Memo No. 11032 / FARD, Dated the 14<sup>th</sup> September, 2017**

Copy along with copy of Quotation/ Tender Call Notice forwarded to the Department Notice Board for information of all concerned.

 14.9.17  
Under Secretary to Government  
**Under Secretary to Govt.**  
**- F & ARD Department**

**Memo No. 11033 / FARD, Dated the 14<sup>th</sup> September, 2017**

Copy forwarded to the Chief Receptionist, Odisha Secretariat for information and necessary action.

 14.9.17  
Under Secretary to Government  
**Under Secretary to Govt.**  
**- F & ARD Department**

**TERMS & CONDITIONS**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

01. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and DL of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
02. The maximum hire charges of Rs.18,000/- per month can be paid by this Department to the hired vehicle @ 15-kms. per liter.
03. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
04. It shall be the responsibility of the bidder to provide a good Driver and the salary of the Driver shall be borne by the owner.
05. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
06. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
07. The vehicles shall report for duty for minimum of 25 days in a month.
08. In case of emergency, the Driver will have to report for duty as per the requirement of this Department. No extra payment shall be demanded.
09. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Government norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

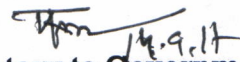
*[Signature]*  
14.9.17  
**Under Secretary to Government,  
Fisheries & ARD Department**  
**Under Secretary to Govt.  
F & ARD Department**



GENERAL INFORMATION FOR HIRING VEHICLES

01.	Registration Number of the Vehicle	::	
02.	Type of Vehicle (AC / Non-AC)	::	
03.	Year of Manufacture	::	
04.	Model	::	
05.	Date of Registration	::	
06.	Name & complete address of the owner of the vehicle	::	
07.	Fitness Certificate Validity	::	
08.	Permit Validity	::	
09.	Insurance Validity	::	
10.	Name / Address of the Driver	::	
11.	D.L. No. & Validity of the DL of the Driver	::	
12.	Proposed Hire Charge of the vehicle per month excluding fuel cost	::	
13.	Rate of fuel consumption / mileage per litre	::	
14.	Contact Number of the Service Provider (Tenderer / Quotationer)	::	Name : Mobile : Telephone :

"Certified that the information submitted above is true to the best of my knowledge and belief."

  
 Under Secretary to Government,  
 Fisheries & ARD Department  
 Under Secretary to Govt.  
 F & ARD Department