


**DIRECTORATE OF ELEMENTARY EDUCATION, ODISHA, BHUBANESWAR**


**QUOTATION CALL NOTICE**

Sealed quotations are invited from the intending registered firms / authorized dealers / distributors / suppliers having valid GST registration Certificate for supply of different items to the Directorate of Elementary Education, Odisha, Bhubaneswar during the year 2017-18. The quotation should reach the under signed by 16.08.2017 at 3:00 p.m. and same will be opened by the committee on 16.08.2017 at 4:00 pm in the chamber of Establishment Officer(Elementary Education) in the presence of supplier or his authorised representatives at 6<sup>th</sup> floor Head of Department building. The details terms and conditions and list of the materials/articles can be downloaded from Govt. portal ([www.odisha.gov.in](http://www.odisha.gov.in)).

  
Chudamani Seth  
DIRECTOR  
ELEMENTARY EDUCATION  
ODISHA, BHUBANESWAR

**The detail terms and conditions towards quotation call notice and the list of materials**

1. The registered intending firms/authorised dealers/distributors/suppliers may quote the enclosed materials in sealed envelope subscribed "Quotation for supply of different items" with copy of GST Registration Certificate, Tax Clearance Certificates, Xerox copy of PAN card along with EMD of Rs.5000/- (Rupees Five thousand) only in shape of Bank draft in favour of Establishment Officer, Directorate of Elementary Education, Odisha. The quotationers who don't succeed in the process will be refunded.
2. The quotations should reach the undersigned by 16.08.2017 by 3:00 p.m. positively. Quotations received shall be opened by the committee on 16.08.2017 at 4:00 p.m in the office chamber of Establishment Officer, Directorate of Elementary Education, Odisha, 6<sup>th</sup> floor HOD Building in the presence of the suppliers or their authorised representatives.
3. The intending firms/authorised dealers/distributors/suppliers may quote the GST charges against the items should be shown separately. The rate should be mentioned both in figure and words. The supplier should submit an undertaking to supply the required materials/article as per the quoted rate of each material during the Year 2017-18.
4. The delivery of the materials should be made in the office of the undersigned in good condition within 10 days of issue of the purchase order and submit credit bills in duplicate alongwith bank details for drawl and payment through the bank account.
5. The quotationers should produce their articles/materials at the time of opening of quotations for finalisation of rate and articles.
6. The authorised firms/dealers/distributors should have GST Registration under Govt. Of Odisha.
7. The undersigned reserves the right to accept or reject any or all the quotations at any stage without assigning any reasons thereof.
8. The quotation call notice shall be available in Govt. web site(www.odisha.gov.in).

  
**Chudamani Seth**  
**DIRECTOR**  
**ELEMENTARY EDUCATION**  
**ODISHA, BHUBANESWAR**

**List of Materials**

<b><u>(A) OFFICE ASSETS/STATIONERIES</u></b>		
<b><u>Sl. No.</u></b>	<b><u>Name of the Item</u></b>	<b><u>Make/Brand</u></b>
1	Emergency Light	BPL (L-1000)
2	Calculator(Big & Small)	Casio -MJ-120D/Casio-DJ-120D

3	Envelope Brown	size 6*4"	Thick Craft
		size 10*4"	
		size 15*5"	
4	Pen Stand	( 2 Socket )	Any Brand
		( 4 Socket )	
5	Water Bottle		Any Brand
6	Highlighter Pen		Faber Castell
7	Marker Pen (CD Marker ) ( WB Marker ) (Permanent Marker ) (Permanent Marker )		Faber Castell
8	Pen Stand Pen		Jetter
9	White Fluid		Faber Castell
10	Colour Flag		Oddy
11	Room Freshner refill		Air Wick Auto Refill
12	Phenyle		Nimyle
13	Air Freshner Cake Type		Odonil
14	Neptholyne Ball		Bengel Chemical
15	Bliching Powder		Any Brand
16	Toilet Cleaner		Harpic
17	Utensil Washing Liquid		Vim Liquid
18	Toilet Acid		Any Brand
19	Hand Wash 200 ml.		Dettol
20	Soap		Dettol
21	Floor Cleanner (cotton)		Any Brand
22	Broom		Any Brand
23	Khadika Zhadu		Any Brand
24	Summer Duster36*72"		Ramanjali
25	Summer Duster 30*60"		Himtex
26	Glass tumbler		Executive yera
27	Glass tumbler		yera Ordinary
28	Cup & Saucer ( Bone China ) 6 pcs		Oasis
29	Small Towel		Bombay Dying
30	Vehicle Towel 36*72"		Ramanjali
31	Rainy Coat		Any Brand
32	Dak Bag (Water Proof)		Any Brand
33	Blinder Clip		Any Brand
34	Floor Mat		Any Brand
35	Pin Stand (Magntic)		Any Brand
36	Wall Clock		Ajanta
37	Pencil Battery		Everedy
38	Gum Bottle	(Small) 300 ml. (Big) 700 ml.	Camel
39	Stappler	(Small ) (Big )	Kangaro
40	Stappler Pin	( No 10 ) (No 20 )	Kangaro
41	Guard File		Any Brand

42	Calling Bell with pusher	Cona
43	Candel	Any Brand
44	Dak Pad (Big)	Raxine Fullcloth
45	Budkin	Dew
46	Tag	Cotton ( Binayak )
47	Paper weight	Any Brand
48	Blue Pen (Ordinary & Executive )	Elkos
49	Red Pen (Ordinary & Executive )	Elkos
50	Thermoflax 1 Ltr. Steel Thermoflax 500 ml. Steel	Milton Milton
51	Lock No. 41 No. 31 No. 21 No. 11	Mobaj
52	Full cloth envelope size 16*12 size 14*10	Thick Craft
53	Punching Machine	Any Brand
54	Table glass ( 3*2 ) 6 mm	Any Brand
55	Electronic Choke	Philips
56	Bar Light	Philips
57	Fan Capacitor ( Oil Capacitor )	Philips
58	Extension board	Cona
59	Xerox Paper (A4 Size)	JK Papers
60	Computer Paper (15*12*1") 80 Gsm	Any Brand
61	Plastic Folder L Folder Bottom Folder	Solo Solo
62	Room Spray 200 ml.	Rani/Riya/Ambipur
63	Sutuli	Konark
64	Cushion	Any Brand
65	Tape Size(1/2") Size (1") Size (2")	Cello
66	Alpin	Any Brand
67	Note Pad Size 1/8 Size 1/6	Any Brand
68	Glass Coaster	Any Brand
69	Plastic Dustbin	Any Brand
70	Plastic Mug	Any Brand
71	Table Tray	Any Brand
72	Waste Paper Basket(Plastic) Small	Any Brand
73	Legal Size Paper A"3	J.K. Copier
74	Godrej Navtel 7 lever lock	Godrej
75	Steel Scale	Any Brand
76	Eraser	Camel
77	Plastic Dustbin	Any Brand
78	Plastic Bucket	Any Brand
79	Floor Cleaner	Lizol Liquid

80	Binding Register	size 40 size 24 size 20	Rajdhani
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**(B) COMPUTER RELATED MATERIALS**

Sl. No.	Name of the Item	Make
1	New Toner Cartridge	Samsung 3401/101s
2	New Toner Cartridge	HP Laser Jet 12A
3	New Toner Cartridge	HP Laser Jet 58A
4	New Toner Cartridge	HP Laser Jet-202 DW 88A
5	New Toner Cartridge	HP Laser Jet-1606 DN 78A
6	New Ribbon Cartridge	WEP H.Q. 1600
7	Refilling of Toner Cartridge	Samsung 3401/101s
8	Refilling of Toner Cartridge	HP Laser Jet 12A
9	Refilling of Toner Cartridge	HP Laser Jet-202 DW 88A
10	Refilling of Toner Cartridge	HP Laser Jet-1606 DN 78 A
11	Refilling of Toner Cartridge	HP Laser Jet 58A
12	Anti-virus 3 user	Quick Heal Total Security
13	Anti-virus 10 user	Quick Heal Total Security
14	Pendrive 8 Gb	HP
15	MotherBoard for Desktop	Any Brand
16	KeyBoard for Desktop	Any Brand
17	Mouse for Desktop	Any Brand
18	Battery for UPS 600VA	APC
19	RAM 2Gb/1Gb	Any Brand
20	Anti-Virus(10 user)	Quick Heal Total Security
21	New Toner Cartridge	HP Laser Jet 36A
22	Refilling of Tonner Cartridge	HP Laser Jet 36A
23	New LED Monitor	HP
24	Computer Power Cable	Any Brand
25	Printer Power Cable	Any Brand
26	Monitor Data Cable	Any Brand
27	Printer Data Cable	Any Brand