

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No.FIN-OM-MISC-0028/2014

22431

/F.,

Dated.

27/7/2017

QUOTATION CALL NOTICE

Sealed quotation are invited from the intending reputed Firms/Organisation/Service Providers having adequate experience in Sanitation and Cleaning to provide cleaning and sweeping services to 42 nos. of Toilets in Finance Department and its Annex Buildings in Odisha Secretariat, Bhubaneswar. The details of the services to be provided and the terms and conditions of the service, may be obtained from O & M Branch of Finance Department during Office hours on any working day. The interested Agencies are at liberty to inspect the premises of this Department and its Annex Building before submission of the quotation.

The quotations are required to reach the undersigned in sealed cover on or before **28.08.2017 at 3.00 P.M.** A Bank Draft/Pay Order for Rs.5000/- (Rupees Five thousand) only in favour of D.D.O.-cum-Under Secretary to Government, Finance Department, Bhubaneswar payable at State Bank of India, Secretariat Branch, Bhubaneswar is required to be furnished towards E.M.D. alongwith the quotation. The quantity and cost of different cleaning materials and the disinfectants to be used in the toilets and the cost of man power to be engaged per month should be specified in the quotation. The price quoted should be inclusive of all taxes, if any payable with break-up of the cost. The copies of GST clearance certificate, proof of Income Tax deposit of last financial year, Registration Certificate under Companies Act (if any) and the Service Tax Registration Certificate should be furnished alongwith the quotation. Besides, a list of names, address, telephone No. of the customers to whom similar service has been rendered during the last three years should also be furnished alongwith the quotation.

The sealed quotations shall be opened at **4.00 P.M. on 28.08.2017** in the Office Chamber of the Special Secretary to Government, Finance Department in the presence of the quotationers or their representatives.

The undersigned reserves the right to cancel or reject any quotation without assigning any reason thereof.

Under Secretary to Government

Memo No.

22432

/F.,

Dated.

27/7/2017


Copy forwarded to Deputy Director (Advertisement and Deputy Secretary to Government, I & P.R. Department for information and necessary action. They are requested to take necessary steps for publication of the quotation call notice in two widely circulated Odia Dailies **(Samaj / Sambad)** by **18.08.2017** positively. E-mail ID of Sri Manmath Kumar Samal, A.S.O., Finance Department is **s.manmath72@gmail.com** and soft copy is enclosed.

Under Secretary to Government

Contd.P.2

Memo No. 22433 /F., Dated. 27/7/2017

Copy forwarded to Head State Portal Group I.T. Centre, Odisha Secretariat, Bhubaneswar for bringing out the above Quotation Call Notice in website for wide circulation.


27.7.17
Under Secretary to Government

Memo No. 22434 /F., Dated. 27/7/2017

Copy forwarded to all Departments of Government with a request to display the Quotation Call Notice in their Notice Board for wide publicity.


27.7.17
Under Secretary to Government

Memo No. 22435 /F., Dated. 27/7/2017

Copy forwarded to Notice Board of Finance Department/5(five) Spare copies to O & M Branch, Finance Department.


27.7.17
Under Secretary to Government

Memo No. 22436 /F., Dated. 27/7/2017

Copy forwarded to the Chief Receptionist, Odisha Secretariat/ Sergeant, Secretariat Security, Odisha Secretariat for information and necessary action.


27.7.17
Under Secretary to Government