

OFFICE OF THE ENGINEER-IN-CHIEF (CIVIL), ODISHA

No- IF-R/R-9-2016-28688

Dated-24-07-2017

QUOTATION CALL NOTICE

Sealed quotations in plain paper/ letter pad are invited from the intending registered firms/suppliers having valid GST and PAN **in the name of the firm** for supply of Office stationeries & Computer consumables/ Printers for official use in the office of the Engineer-in-Chief (Civil), Odisha, Bhubaneswar. The requirements as detailed in **Annexure-“A” & “B”** would be available in the website **<https://tendersodisha.gov.in>** / **<http://odisha.gov.in/quotations>** / **<http://odisha.gov.in/tenders>**. The bidders can download the details from 10 A.M. of 5th August,2017 to 2 P.M. of 23rd August,2017. The intending quotationers may also obtain the details from the Executive Engineer, Establishment of this Office between the above mentioned time period. The quotationers should quote the price for each of the items separately in the enclosed format indicating the price inclusive of all taxes & delivery charges. They should furnish attested copies of valid GST & up-to-dated VAT-612 along with the copy of the PAN in the name of the firm. They should also enclose earnest money of **Rs.10,000/- (Rupees Ten Thousand)** only in shape of A/C payee pay order/draft drawn in favour of DDO, Office of the EIC(Civil), Odisha, which will be refunded to the unsuccessful bidders.

The quotations should reach the undersigned by 23rd August, 2017 up-to 2 P.M. & the same will be opened on 24th August, 2017 at 4 P.M. in the Office chamber of the undersigned in the presence of the quotationers or their authorized representatives.

The quotations received in incomplete shape without enclosing the details mentioned supra or after the scheduled date & time are liable to be rejected. The undersigned reserves the right to accept or reject any or all quotations at any stage without assigning any reason thereof.

FORMAT FOR QUOTATION

1. Name of the Firm:-
2. Address-
3. GST-
4. PAN-

Sl.No.	Item	No. of Unit/ Quantity	Make/Brand	Specification, if any/Model No	Unit Price (Inclusive of all taxes & delivery charges)	Total Price
1	2	3	4	5	6	7

Sd/-
Er.B.K.Behera
Engineer-in Chief (Civil), Odisha.

Memo No- 28689

Dtd- 24-07-2017

Copy submitted to the Chief Engineer, DPI & Roads, Odisha/ Chief Engineer (Buildings), Odisha/ Chief Architect, Odisha, Nirman Soudha, Bhubaneswar/ Chief Engineer, World Bank Projects, Odisha/ Chief Engineer, NHs, Odisha/ Chief Engineer, RD & QP, Odisha, Bhubaneswar/ Chief Architect, Odisha, Bhubaneswar for information. They are requested to display the QCN in their notice board for wide publicity.

Sd/-
Engineer-in-Chief (Civil), Odisha.

Memo No-28690

Dtd- 24-07-2017

Copy to the Manger, Publications, I & P.R. Department, Odisha, Bhubaneswar with a request to get it published in two local leading Oriya Dailies and one English local Daily at an early date for wide publication of the Notice. The estimated cost of the assignment is around Rupees Seven Lakhs. Complimentary copy of the New Papers containing the notice may be sent to this office for reference and record. The soft copy containing the above Quotation call notice (QCN) is enclosed herewith for the purpose.

Sd/-

Engineer-in-Chief (Civil), Odisha

Memo No-28691

Dtd- 24-07-2017

Copy submitted to the Head, State Portal Group, I.T. Centre, Odisha, Bhubaneswar with a request to display the QCN in the Web-site of Government of Odisha(<http://odisha.gov.in/quotations> / <http://odisha.gov.in/tenders>) from 5th August,2017 10 A.M. till 23rd August,2017- 2 P.M.

The soft copy containing the above Quotation call notice (QCN) is enclosed herewith for the purpose.

Sd/-

Engineer-in-Chief (Civil), Odisha.

Memo No- 28692

Dtd- 24-07-2017

Copy to Notice Board of this office for display.

Sd/-

Engineer-in-Chief (Civil), Odisha.

ANNEXURE-A

COMPUTER CONSUMABLES/PRINTER

Sl. No.	New cartridge	No. of items required
1	HP Brand Laser Jet Printer 1020 HP Brand Laser Jet Printer 1010 HP Brand Laser Jet Printer M1005 MPF	6 numbers 2 Numbers 2 Numbers
2	CANON Brand Printer-LBP-6018B CANON Brand Printer – FX9 CANON Brand Printer LPB-6018B CANON Brand Printer-MF-3010 CANON Brand Printer F-166400	2 numbers for each printer Total Quantity-10
3	CANON Brand Printer LPB -2900	Total Quantity-4
4	HP Brand Laser Jet Printer P1106 HP Brand Laser Jet Printer HP88A HP Brand Laser Jet Printer-p1108 Fax Laser Jet HP M1213 nt MFP-88A	2 numbers for each printer Total Quantity-08
5	HP Laser Jet Pro MFP M226dn	Total Quantity-12
6	H.P. brand Printer/Copier/Scanner with Duplexing -Laser in the price range of Rs.20,000/- each	Four Numbers
7	Pendrive-16 GB	20 Numbers

ANNEXURE-B

OFFICE STATIONERIES

Sl. No.	Name of the item	Units/ No's	Quantity to be required
1	Xerox Paper- A4 size 70 GSM	Each Packed (Containing 500 No's)	500 Packets
2	Duplicating Paper 2 K.G.A-4 size 65 GSM	Packets	300 packets.
3	Computer Paper 80 GSM(10x12x1) Single	Numbers	30 Nos.
4	Computer Paper 80 GSM(10x12x2) With Carbon Paper	Numbers	30 Nos.
5	Computer Paper 60 GSM(15x12x1) Single	Numbers	30 Nos.
6	Computer Paper 60 GSM(15x12x2) With Carbon Paper	Numbers	30 Nos.
7	Fly Leaf(with Printing of Office Name) Good Quality	Numbers	500 Nos.
8	File Board(Flat File)	Numbers	500 No's
9	Paper weight- Big	Numbers	80 No.
10	Tag-synthetic	Each Bundle	200 bundle
11	Alpin	Each Packet	100 packets
12	Stapler-Big-	Numbers	10 No's
13	White Fluid/ Correction fluid (Pen)	Numbers	50 No's
14	Pen Jotter Special a) Blue-100 No's b) Red -100 No's	Numbers	200 No's
15	Eraser-Big	Numbers	50 No's
16	Pencil –HB=50 No's Pencil-H = 50 No's Pencil-2H=50 No's	Numbers	150 No's

17	Parcel cloth	Each metr.	200 metres.
18	Stapler Pin Big-100 No's Small-200 No's	Packets	300 packets
19	Fevi Stic-20 gram	Number	50 numbers
20	File Tape white	Numbers	200 nos.
21	Signature Pad	Numbers	50 Nos.
22	White paper Big size -A2	Packets	30 packets.
23	Note pad-with Office name printing	Each 100 pages	300 Nos.
24	Calculator (Commercial)	Numbers	5 Nos.
25	Adhesive Flag	Each packet	50 packets
26	Scissor (Medium)	No's	10 Nos.
27	Hand Towels-Turkish	Numbers	330 Nos.
28	Envelop-45cm. X 30cm.= 1000 Nos. Envelop-45cm. X 15cm.= 1000 Nos. Envelop-25cm. X 10cm.= 1500 Nos. Envelop-18cm. X 10cm.= 1000 Nos (With printing)	Numbers	4500 Nos.
29	Sealing Wax	Numbers	100 No's
30	Bound Register Book (200 Pages)-50 Bound Register Book (100 Pages)-50	Numbers	100 No's
31	Thread- with greater thickness	Each Bundle	20 Bundles
32	Marker Pen 1.Green-100 2.Yellow-100	Numbers	200 Numbers
33	Needle-Big Size	Numbers	20 numbers
34	Packing Paper	Ream	10 Reams

35	Master Roll-Kores	Numbers	15
36	Master Ink-Kores	Numbers	15
37	Raincoat	Numbers	5
38	Office Bags-	Numbers	10
39	Remote Calling Bell	Numbers	15
40	Turkish Office Towel	Numbers	330
41	Glass Tumbler	Numbers	330