

DIRECTORATE OF
Sch. Castes & Sch. Tribes Research and Training Institute (SCSTRTI)
CRPF Square, Bhubaneswar-751003
(Telephone No. 0674-2561635 / e-Mail Id: scstrti@yahoo.co.in)

No 2124

Dated: 03/06/2023

Quotation Call Notice

Sealed quotations are hereby invited from reputed agencies for supply of different equipment for NTFP Processing unit as per the list at Annexure 'A'. The interested agencies are requested to submit their price offer along with GST Registration Number, PAN and up-to-date GST deposit acknowledgement payment challan. Copy of Work Order/Work Completion Certificate showing experience of at least 3 years for supply of similar items to any Govt Offices / PSU in Odisha are to be submitted by the Agency

The Agency shall deposit a processing fee of Rs. 1000/- (Rupees One Thousand only) in shape of Demand Draft drawn in favour of the Director, SCSTRTI which is non-refundable. A security deposit of Rs. 5000/- (Rupees Five Thousand Only) shall be deposited by the selected agency in favour of the Director, SCSTRTI before work order of the required items is issued for which no interest will be paid. This amount will be refunded on completion of the term. The security deposit will be forfeited if any of the condition of the contract is contravened and action deemed proper may be taken against the agency.

Interested applicants are to download the detailed information from the website of SCSTRTI (www.scstrti.in). They are to submit their quotation in the prescribed format posted in the website so as to reach the undersigned on or before **21st June 2023 by speed post/registered post/courier during office hours (10:00 A.M to 5:00 PM)**. The Quotation will be opened on **22nd June 2023 at 3.00 PM in the presence of Internal Purchase Committee**. The quotationers or authorized representative may remain present at the time of opening of the sealed quotations.

The quotations received incomplete or after the scheduled date and time shall be rejected. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.


Director

No 2125

Dated: 03/06/2023

Copy forwarded to the Notice Board of ST & SC Development Department / SCSTRTI, CRPF Square, Bhubaneswar.


Officer on Special Duty (Admn.)

No 2126

Dated: 03/06/2023

Copy forwarded to the Head Portal Group, Secretariat IT Centre, Bhubaneswar / M/s Luminous Infoways for wide circulation of the Quotation Call Notice through Govt. Website and SCSTRTI Website.


Officer on Special Duty (Admn.)

QUOTATION

Sl. No	Items Description	Rate (In Rs) (Excluding GST)	Remarks
A	Equipment		
01	Wet Grinder (5Ltrs), 220V, MOTOR-1HP		
02	Cone/Cup Filling Machine (5Ltrs)		
03	UV Stab. Polly Dryer (with Trays)		
04	Oven (30Ltrs), Electric, Capacity-1 DECK, 2 TRAY, 220V, Power-6KW		
05	Dough Maker (capacity 5 kg)		
06	Bakery (Cake) Mixture (capacity 10 kg) Power-0.8KW,220V		
07	Weighing Machine (0-10 Kg)		
08	Sealing Machine (Pouch & Bottle) (Small Size)		
B.	Installation at District Points (including transportation cost and training to the SHG groups for operation of the equipment) <ul style="list-style-type: none"> • Badjod GP, Baripada Block, Mayurbhanj District • Harichandanpur block, Keonjhar District • Kutra Block & Lahunipada Block, Sundargarh District • Danagadi Block, Jajpur District 		
C	Maintenance Cost of the Equipment (For One Year)		
	TOTAL COST (Excluding GST)		

Terms & Conditions of the Contract

The quotation should be enclosed with signed copy of the following documents.

1. The Agency must have office in Odisha
2. The Agency must have experience of at least three years in the same field
3. The selected Agency cannot sub-contract the assignment to any other firms/agencies in any circumstance.
4. The quoted rate must be in Unit Price and exclusive of all taxes which will be valid for one year from the date of issue of work order.
5. The quoted price must be comprehensive in nature.
6. All the requisite information as called for in the tender document should be submitted along with bid duly signed by the competent authority of the Agency.
7. The payment will be made after installation of the equipment at district points as mentioned in 'Annexure A'. The Selected Agency has to provide training to the SHG Groups regarding the operation of different equipment.
8. The warranty period of the equipment should be for at least 2 years. The Agency has to provide maintenance and repair in case of any complain by the user for at least a period of 1 year.
9. The bidder must submit a Demand Draft of Rs. 1, 000/- (Rupees One Thousand only) (Non-Refundable) drawn in favour of Director, SCSTRTI payable at Bhubaneswar from any Nationalized Bank towards Bid Processing Fees.
10. The selection of the Agency will be done on Lowest Cost Method basis.
11. An undertaking to the effect that the Agency has never been blacklisted shall be furnished by the Agency along with the bid proposal.

List of Documents to be submitted with the Bid

01. Copy of valid Registration Certificate of the Agency / Firm issued by the Competent Authority.
02. Copy of GST Registration Certificate.
03. Copy of up to date GST Deposit Payment Receipt.
04. Copy of PAN.
05. Copy of Income Tax Return for last three years (2019-20, 2020-21 and 2021-22).
06. Copy of Audited Balance Sheet of last three years (2019-20, 2020-21 and 2021-22).
07. Copy of Work Order/Work Completion Certificate showing experience for at least 3 years in the same field from any Govt. Offices / PSU in Odisha.
08. Demand Draft of Rs. 1000/- (Rupees One Thousand only) (Non-Refundable) drawn in favour of Director, SCSTRTI payable at Bhubaneswar from any Nationalized Bank towards Bid Processing Fees.
09. Undertaking to the effect that the Agency has never been blacklisted.

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Dated: /06/2023

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Incomplete Applications, Applications without supporting documents, Applications submitted through modes other than Registered Post / Speed Post/Courier and Applications received after the prescribed date shall be rejected. Interested applicants are to download the detailed information from the website of SCSTRTI (www.scstrti.in).


Director
SCSTRTI, Bhubaneswar