

**Directorate of
Sch. Castes & Sch. Tribes Research & Training Institute,
CRP Square, Bhubaneswar,
(Telephone No.-0674-2561635/Fax No-0674-2561635/E-mail Id-cstrti@yahoo.co.in)**

No. 442/M-06/22

Dtd.30/01/2022

QUOTATION CALL NOTICE

Sealed quotations are invited from interested hotel owners (Non-Starred categories) situated within the capital city of Bhubaneswar indicating their tariff with regard to accommodation, food and conference hall. The quotationers are requested to submit their offer along with necessary documents such as GST Registration Certificate, up to date GST payment acknowledgement receipt, three years up to date audit report, certificate showing food quality served in the hotel and documents showing experience in dealing with Govt. agencies with respect to meetings / seminars / workshops. The quoted tariff on accommodation may be given on different categories if any. Complementary provisions need to be mentioned clearly. The rate on food services must be indicated separately in detail for lunch and dinner along with their service type. Similarly, the hiring charges for conference hall also needs to be mentioned in detail with regard to capacity and facilities provided. All the quoted rates should be exclusive of applicable taxes. Facilities regarding parking area also need to be mentioned clearly.

The offer must reach the office of the undersigned on or before 14.02.2023 by 1:00 PM positively and will be opened on the same day at 4:00 PM before the Internal Committee. The quotationers or their authorized representatives may remain present at the time of opening of the sealed quotations. The Committee may visit shortlisted hotels before finalization. After finalization, the institute will empanel hotels under different categories. Incomplete quotations received after the scheduled date and time will be rejected. The authority reserves the right to reject any or all the quotations without assigning any reason thereof. Interested firms are requested to consult the office for more information during working hours. Circulate

Sd/-
Director

Memo No. 443

Dtd. 30.01.2023

Copy to the Notice Board of ST & SC Dev. Deptt. and SCSTRTI, Bhubaneswar for Information.

Sd/-
Asst. Director (Admn.)

Memo No. 444

Dtd. 30.01.2023

Copy to Head Portal Group, Secretariate, IT Centre, Bhubaneswar / M/s Luminous for wide circulation through Website.

Sd/-
Asst. Director (Admn.)