

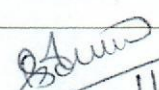
GOVERNMENT OF ODISHA
LAW DEPARTMENT

QUOTATION/TENDER CALL NOTICE

No. 402 /L. Bhubaneswar, Dt. 11.01.2022
II-OE(MV)6/2015

Sealed quotation/tender are invited from interested reputed Travel Agencies/Tour operators or private individuals having GST certificate for providing two nos. of Zest/Tigor/Swift Dzire/Xcent/Etios preferable BS-IV compliant petrol vehicle at the rate of maximum hire charges Rs. 26,000/- (Rupees twenty six thousand) only per month, having sitting capacity not more than five including driver, which shall confirm to the Term and Conditions (Annexure-II) for official use by Officers of Law Department on monthly rent basis which also includes the followings namely:-

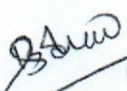
(1)	The vehicles must be in the Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying vehicle.
(2)	The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
(3)	The Driver should be well behaved, gentle and obedient in nature.
(4)	A sum of Rs. 5000/- (Rupees five thousand) only shall be deposited by the intending bidders in the shape of Account Payee Bank Draft drawn in favour of the Jt. Secretary, Law Department and submit along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
(5)	The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
(6)	The vehicle must achieve a fuel efficiency 17 Kms. per liter.
(7)	The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. covered per liter) and name of the Driver with Driving License No. and period of validity should be specially mentioned in the general bid information be furnished with the Quotation /Tender(Annexure-III).
(8)	The Quotation completed in all respect should reach the undersigned on or before 25.01.2022 by 3 P.M. by registered post and shall be opened on the same day at 4 P.M. in presence of the bidders of their authorized representatives.
(9)	The application for Quotation/Tender containing bid information and terms & conditions for hiring of vehicles will be available with the Jt. Secretary to the Government (O.E.-II) Law Department on payment of Rs. 100/- or can downloaded from Odisha Government Website www.odisha.gov.in from 11.01.2022 to 24.01.2022 in case the applicant from is downloaded from Government website, the applicant shall furnish a Demand Draft in favour of Jt. Secretary Law Department for an amount of Rs.100/- (rupees one hundred) only towards the cost of application along with application.


11 01 22
Joint Secretary to Government

Memo No. 403 /L. Dt. 11.01.2022

Copy forwarded to all Departments of Government/Head state Portal, IT Centre/Chief Receptionist for information and necessary action. It is requested that the Tender Call Notice may kindly be displayed in the Notice Board of Concerned Department/Law Department for kind publicity.


I.T. Centre is requested to hoist the notice on the State Government website for wide publicity of the notice.


11.01.22
Joint Secretary to Government

Memo No. 404 /L. Dt. 11.01.2022

Copy forwarded to the I & PR Department for information and necessary action.

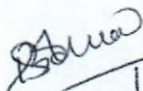
They are requested to publish the above Tender Notice in widely circulated odia daily and one English daily on or before 12.1.2022 for information of all concerned.


11.01.22
Joint Secretary to Government

Memo No. 405 /L. Dt. 11.01.2022

Copy forwarded to Special Secretary, Home (Secretariat Security) Department/ A.C.P., Secretariat Security, Lok Seva Bhawan, Bhubaneswar for information and necessary action.

Special Secretary, Home (Secretariat Security) Department/ A.C.P., Secretariat Security, Lok Seva Bhawan, Bhubaneswar requested to take steps for issue of Secretariat Entry Pass to the intending bidders to enable them to submit their bid to this Department.


11.01.22
Joint Secretary to Government

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of
Quotation/Tender Calling Authority

[Handwritten Signature]
11.01.22

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration :-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver :-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost :-
- 13) Rate of fuel consumption / Mileage per litre :-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone

" Certified that the information submitted above is true to the best of my knowledge and belief. "

Seal & Signature of the
Quotationer/Tenderer

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle :
2. Type of vehicle (AC/Non -AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the owner :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name and address of the Driver :
11. D.L. No. & validity of the D.L. of the Driver :
12. Proposed hire charge of the vehicle
Per month excluding fuel cost :
13. Rate of fuel consumption/Mileage per litre :
14. Contact number of the Service Provider(Tenderer/Quotationer)
Mobile.....Telephone.....
15. Name & Address of the Service Provider :
16. Has the Service Provider provided vehicles
to any Govt. Departments / Offices (Yes / No) :
17. If, Yes please mention the name of the Department /
Office and No. of vehicles provided :

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Quotationer/Tenderer.