

DIRECTORATE OF STATE INSTITUTE OF HEALTH & FAMILY WELFARE, ODISHA



Nayapalli, Bhubaneswar – 751 012

☎: – 2392032, 2393336, 2395338, 2393912, 2396072 (Hostel) Fax: 2391954

E-mail :- sihfwodisha@gmail.com / sihfwodisha@nic.in

NO: 2981 //
(SIHFW-Pur-Host-4/2021)

DATED: 20/07/21

QUOTATION CALL NOTICE

Sealed quotations are invited from the Authorized stockiest / Dealers / Distributors / Agents of reputed brand/ manufacturer for Supply of bed mattress, Bed Linens, door curtain required for the Directorate of State Institute of health and Family Welfare (Hostels). The detail information can be downloaded from the official website of the Directorate of State Institute of Health & Family Welfare, Odisha "www.sihfwodisha.nic.in" during the period from 23.07.2021 to 13.08.2021. The last date of submitting Tende/Quotation is Dt. 13.08.2021. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.


Director

State Institute of Health & Family Welfare, Odisha

Memo No 2982 //Bhubaneswar

Date 20/07/21

Copy along with soft copy of Quotation Call Notice forwarded to the Joint Director Cum Deputy Secretary to Govt., Information & Public Relation Deptt., Govt of Odisha, Bhubaneswar for information & necessary action.

The above Notice may please be published in two leading dailies (One English & One Odia news Paper) for its widely publication before 23.07.2021.


Director

State Institute of Health & Family Welfare Odisha

Memo No 2983 //Bhubaneswar

Date 20/07/21

Copy forwarded to the Head of Portal Group, Science & Technology Deptt, Govt of Odisha, Bhubaneswar / Technical Officer, Directorate of SIH&FW, Odisha for information & necessary action.

The above Quotation call Notice may please be uploaded in the Govt Portal/ official website of Directorate of SIH&FW(O) for information of prospective suppliers.


Director

State Institute of Health & Family Welfare, Odisha

Copy to Notice Board (Office /Hostel / Press of SIH&FW(O))

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Director

State Institute of Health & Family Welfare, Odisha

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I. INVITATION

Sealed Tenders are invited from Authorized stockiest / Dealers / Distributors / Agents of reputed brand/ manufacturer for Supply of bed mattress, Bed Linens & door curtain required (specification details given below) for the Directorate of State Institute of health and Family Welfare (Hostels).

II. BID SECURITY DECLARATION

BID security Declaration (As per enclosed proforma) duly Executed is to be enclosed in the Quotation.

III. SUBMISSION AND OPENING OF THE TENDER

1. Tenders are to be submitted in separate sealed covers for Technical bid and financial bid apart from samples.
2. Tender documents are to be submitted in sealed cover by Speed Post within the stipulated date.
3. The samples are to be submitted separately during opening of Technical Bid.
4. The sealed covers should be superscribed "Tender for supply of Bed mattresses ,Linens & door curtain as TECHNICAL BID / FINACIAL BID “.
5. The last date of receipt of Tender is up to 4 P.M. on 13.08.2021.
6. The TECHNICAL BIDS will be opened by the Tender Committee in the presence of the tenderer or their authorized representatives and the date of opening shall be notified in the official website. The tenders shall be sort listed on the basis of samples and document submitted by the firms in the Technical Bid.
7. The shortlisted samples of Bed Sheet, Pillow, Pillow Cover & door curtain may be submitted to the Tender Committee .
8. The price Bids of the final short listed samples will only be opened.
9. Tenderer cannot submit more than one sample for each item.
10. The specification and brand of the Pillow & Pillow Cover, Bed Sheet & door curtain will be same .

IV. TENDER VALIDITY

The Tender shall remain valid for a period of 1 year from the date of approving the rate and can be extended on mutual agreement.

V. DELIVERY

1. The selected items as per the specification are to be delivered at the Directorate of SIH&FW. within 30 days from the date of issue of the order.
2. The time frame and delivery is most important and should be strictly adhered to.

3. The supplier shall be responsible for despatching the material, loading & unloading & delivery of the same in good condition
4. The supplier shall deliver the materials as per the specification & samples within the time specified or within such extended time as may be granted by the D.S.I.H&F.W(O)
5. Linens like Bed Sheet, Pillow Cover & door curtain shall be embossed with SIHFW(O) with fabric ink as per the direction of DSIHFW(O) Authority.

VI. DOCUMENT TO BE ATTACHED WITH THE PRE-QUALIFICATION BID.

The following shall be submitted along with tender paper for necessary evaluation.

1. Samples of each item as per brand & specification mentioned in the tender document.
2. Self Attested Photo copy of Stockist/Dealership Certificate from Manufacturer.
3. Self attested photo Copy of the GST Registration Certificate.
4. Self Attested Photo Copy of PAN
5. Bank Account statement for 2020-21
6. BID security Declaration duly executed
7. Tender Cost amounting g Rs.500/- (Rupees Five Hundred) only (Non-Refundable) in shape of D.D to be drawn in favour of Director, S.I.H&F.W, Odisha , Payable at Bhubaneswar

VII. MISCELLANEOUS

1. The rates shall be submitted in the prescribed form and in English. All the literatures and correspondence in connection with the Tender shall be in English.
2. The rates should be quoted in figures including all taxes, Logo Charges and transportation charge for delivery of materials at DSIHFW(O)Bhubaneswar (hostel).
3. All correspondence regarding the tender should be addressed to the Director, S.I.H&F.W,Odisha,Unit-8, Nayapalli, Bhubaneswar – 751012.
4. Tender containing any deviation from the prescribed term and condition may be rejected.
5. The Tenderer should sign all pages of the tender documents.
6. The quantity mentioned is tentative. Quantity may increase or decrease during placement of supply order.
7. The rates will be compared in each item and the authority may place purchase orders to separate firms for individual items.
8. The authority reserves the right either to increase or decrease the estimate quantity as per requirement.
9. The authority reserves the right to reject any or all offer without assigning any reason thereof.



Director

State Institute of Health & Family Welfare, Odisha

Form of "Bid Security Declaration" – To be submitted in the Letterhead of the Bidder

"BID SECURITY DECLARATION"

To

The _____

, Sub.: Submission of Bid Security– Reg.

Ref.: Tenders invited for "-----" vide no. -----

Sir,

I/ We declare that:

I/We understand that according to the tender document, bids must be accompanied by a Bid Security Declaration. Accordingly, I/We have opted for submitting this Bid Security Declaration.

2. I/ We declare that I / We will not withdraw our bid during the Bid validity period or make any modifications to my/ our bid.

3. I/ We understand that if I/ we withdraw my/ our bid or modify the bid, I/ we will be automatically suspended from being eligible for bidding and also will be debarred from competing for bids in your esteemed Institute for a period of one year from the date of occurring of such breach.

4. I/We further understand that if I/We fail to sign the purchase order in case the work is awarded to me/us or fail to furnish the Performance Guarantee, my/ our bid will be automatically cancelled and I/ We will also be debarred from competing for bids in your esteemed Institute for a period of One year from the date of occurring of such breach.

5. I/ We understand that this Bid Security Declaration will automatically expire if we are not the successful bidder/ upon the expiry of bid validity period.

6. I/we declare that I am/we are authorized to sign this declaration. Duly signed this Declaration on this day ____/2021 in the presence of following witnesses:

Signature of the Bidder with seal

In the presence of:
Signature of witness:

Signature:

Postal address:

In the presence of:
Signature of witness:

Signature:

Postal address:

SPECIFICATION

A. Specification for Bed Sheet & Pillow Cover :-

S. No	Name of Item with Specification	Make	Approx Qty	Rate /unit	Total cost inclusive of all taxes, cost etc.
1	Bed sheet (Fine Cotton, ISI Mark) Size- 90 inch x 60 inch		50		
2	Pillow Cover (Fine cotton, ISI Marks) Size -28 inch X 20 inch		50		

Sl. No.	Specification	Reference Standard
1	Nature of Fiber	Cotton X Cotton
2	% of composition	100% Cotton

B. Specification for other Items :-

Sl no	Name of Item with Specification	Make	Approx Qty	Rate /unit	Total cost inclusive of all taxes, cost etc.
1	(a) Screen Cotton synthetic plain crushed – 48” width (Colour – Blue, Rust, Burguady & White)(In Mtr)		25		
2	(b) Lining Fabric Satin finish of all above screen colour (In Mtr)		25		
3	(c) Stitching charges including supply of Less as per the approved design (Per Pc)		25		
4	(d) Supply and fixing of Heritage Brand – 28mm. Aluminium Drapery Rod vista make with wooden accessories like finials, rings, brackets etc. complete (Rft)		25		
5	Pillow Size 27’’x17’’(ISI mark)		20		
6	Mattress (Single), Size : 75" X 36" X 6"		16		

SPECIFICATION OF MATTRESS (ISI Mark)

- Thickness – 6” ,Density - 32

Inner Construction having following foam layers of approximate thickness or equivalent:-

- High density soft PU foam Topping-20 mm PU foam Quilted -10mm
- Visco-elastic Memory foam – 40 mm Rebonded High density foam – 80- 90 mm

Outside Cover :- Attractive Quilted knitted fabric having 200 GSM

Other Features :- All Season comfort

Dry cool & breathable foam with anti-fungal and anti-allergic properties

Director

State Institute of Health & Family Welfare, Odisha