

No. 1321 / M-05/21

dtd. 11.05.2021

Short Quotation Call Notice

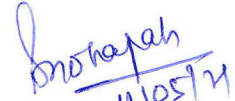
Sealed quotations are hereby invited from Bhubaneswar based interested firms/ Agencies having valid pesticide license for Orissa for submitting their price offer for Anti-termite treatment and fogging operation of the Museum building, PTG Gallery, Auditorium, Tribal huts, Training Hostel and Administrative building and the entire surrounding areas of the SCSTRTI, Bhubaneswar. The quotationers are requested to submit their offer along with necessary documents such as GST Registration Certificate, up to date GST payment receipt , TIN/TAN No./PAN, last 3 year Audit Balance Sheet certified by Chartered Accountant stating the Annual Turn Over and net worth, work experience of doing chemical treatment in a Museum of State Govt. details on or before **26.05.21** at **1.00 P:M** and it will be opened on the same day at **3.30 PM** in the presence of the Internal Purchase Committee. A copy of the TOR is enclosed (Annexure-A).The quotations received incomplete from or after the scheduled date and time shall be rejected. The quotationers or their authorized representatives may remain present at the time of opening of the sealed quotations. The authority reserves the right to reject any or all the quotations without assigning any reason thereof.



Advisor-cum-Director
& Spl. Secy. to Govt

Memo No. 1322 dtd. 11.05.2021

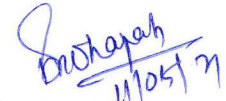
Copy to the Notice Board of ST & SC Dev. Deptt, SCSTRTI, and ATLC Bhubaneswar for information.



Asst. Director (Admn)

Memo No. 1323 dtd. 11.05.2021

Copy to the Head Portal Group, Scretariate, IT Centre, Bhubaneswar/M/s Luminious for wide circulation through Website.



Asst. Director (Admn)

ANNEXURE 'A'

Terms and Conditions for the annual contract of carrying out Anti termite treatment work

1. The Firm shall have its own qualified and the work should not be given to any other sub contractor in any case.
2. The interested firm / agency shall possess experience of minimum 3 years in the similar field in 2/3 Government offices / PSU especially in and around Bhubaneswar.
3. The selected firm has to sign a separate service agreement with this office and shall be binding upon the every clauses of agreement. The contract will be for a period of one year commencing from the date of the agreement comes into force. This can be cancelled unilaterally by this office whenever the service is not found to be satisfactory or up to the mark.
4. The release of payment will be made on quarterly basis (at the end of each quarter) on the production of '**Satisfactory Service Certificate along with bill**' in the format to be presented by the SCSTRTI.
5. All service request/calls for the contract work must be attended on priority & preferably within 24 hours of the intimation being communicated to the service Provider. Besides, the firm also to make minimum (four) visit of every month for the anti-terpmate treatment and fogging operation (as and when required) of the area. There should be adequate number of Telephone lines for lodging of service requests. If the firm fails to comply the work within 24 hours, this office reserves the right to get the work done by other firms and deduct such expenses from the service charges. As the SCSTRTI deems proper in the Case of exceptional and repeated delays, poor services, fault, break down, etc, this office reserves the right to deduct such costs as deemed to be necessary by way of damages and may also cancel the maintenance unilaterally.
6. Merely submission of Quotation does not entitle the firm to forward its claim for awarding this contract even if it has quoted the lowest rates. The work will be awarded to the eligible firm only after all the formalities as per the terms and conditions are complied with and valid documents are produced to the satisfaction of this office.
7. The firms must have a similar experience of successfully undertaking the maintenance contract carrying out Anti termite treatment and fogging operation work in a Government Organization/ Semi- Government Organization/ PSUs. Specifically on a museum of State Govt. List of such Clients and Quantum of similar work handled must invariably be enclosed. The firms are required to forward the following details with the quotation:
 - a. Valid registration Number of the firm for the GST registration certificate
 - b. up to date GST payment receipt
 - c. Income Tax Return for the last three financial Year.
 - d. List of Engineers and other technically qualified employees in the organization with years of experience.
 - e. Total years of experience in maintenance contract carrying out Anti termite treatment work in a Museum of State Govt. and other Govt. & Semi Govt. organization.
 - f. Form 16 A (copies) issued by the Government Organizations deducting TDS on services provided by the firm.
 - g. List of Government Organizations which have renewed the work contract of similar nature with the firm, with copies of orders.

8. All quotations in the prescribed format should be submitted before the time and date fixed. The quotation received after the stipulated time and date are liable to be rejected.
9. The bidder must ensure that the conditions laid down for submission of offers detailed herein are correctly and completely fulfilled. The offer found to be deficient in any respect shall be summarily rejected. Similarly, conditional offers and offers with terms and conditions inconsistent with those contained in this document shall be rejected.
10. The offer should also include quotation fee (Non-refundable) of **Rs.1000/- (One Thousand only)** in shape of Bank Draft drawn in favor of the **Director, SCSTRTI. pay bill at Bhubaneswar**
11. A Security deposit / Bank Guarantee of Rs.5000/- (Rupees Five Thousand only) will have to be deposited by the Contractor to whom the contract work is awarded before commencement of the contract. This will be refunded for which no interest will be paid on the completion of the Annual Maintenance Contract. The Security Deposit will be forfeited if any of the condition of the contract is contravened besides any other action that may be taken against the contractor.
12. An Undertaking to the effect that the applicant has never been blacklisted.

Date:

Place:

Signature of the bidder