

**Directorate of  
Sch. Castes & Sch. Tribes Research & Training Institute (SCSTRTI),  
CRPF Square, Bhubaneswar-751003  
(Telephone & Fax no.0674-2561635/E-mail Id: scstrti@yahoo.co.in.)**

No. 539/S & S-01/21

Dated: **01/03/2021**

**QUOTATION CALL NOTICE**

Sealed quotations are hereby invited from local Firms/Agencies for supply of Office Stationary and Consumable items to SCSTRTI, Bhubaneswar. The interested firms are requested to submit their price offer along with GST Registration No./PAN/and up-to-date copy of GST deposit acknowledgement payment Challan on or before **19.03.2021** at **1.00 PM** and it will be opened on the same day at **4.00 PM** in presence of the Internal Purchase Committee. The offer should also include processing fee (Non-refundable) of an amount of Rs. 500/- drawn in shape of demand draft from any Nationalized Bank in favour of Director SCSTRTI. The rates should be excluding of all taxes. The quotations received incomplete or after the scheduled date & time shall be rejected. The undersigned will not be responsible for late / non-receipt of the quotations sent by post / courier. The quotationers or their authorized representatives should remain present at the time of opening of all sealed quotations. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof. Details of items for supply may be obtained from the ([www.odisha.gov.in](http://www.odisha.gov.in)) & ([www.scstrti.in](http://www.scstrti.in)) for detail.

Sd/-  
**Advisor-cum-Director  
& Spl. Secy. to Govt.**

**Memo No. 540 Dated : 01/03/2021**

Copy forwarded to the Notice Board of ST & SC Development Department / SCSTRTI / ATLC, Bhubaneswar for information.

Sd/-  
**Asst. Director (Stat./DDO)**

**Memo No. 541 Dated : 01/03/2021**

Copy forwarded to the Head Portal Group Secretariat IT Centre, Bhubaneswar / M/s Luminous Infoways Pvt. Ltd. for which circulation of the notice through Govt. Website & the website of SCSTRTI, Bhubaneswar.

Sd/-  
**Asst. Director (stat./DDO)**

**OFFICE STATIONERY**

Sl. No.	SPECIFICATION	BRAND	UNIT	RATE	RATE	REMARKS
				Without GST	With GST	
1	A4 Size paper- 70 GSM	JK Copier	1 pack			
	A4 Size paper- 75GSM	JK Copier	1 pack			
	A4 Size paper- 70 GSM	Bilt Copier	1 pack			
	A4 Size paper- 75GSM	Bilt Copier	1 pack			
2	A3 Size paper- 70 GSM	JK Copier	1 pack			
	A3 Size paper- 75 GSM	JK Copier	1 pack			
	A3 Size paper - 70 GSM	Bilt Copier	1 pack			
	A3 Size paper- 75 GSM	Bilt Copier	1 pack			
3	A4 Size bond paper-90 GSM	JK	1 pack			
	A4 Size bond paper-100 GSM	JK	1 pack			
4	Photo paper-180 GSM	ODDY	1 pack			
	Photo paper-180 GSM	AROTIX	1pack			
5	Glassy paper-180 GSM	ODDY	1 pack			
6	OHP sheet -100 micron	ODDY	1 pack			
7	Binding Register No.8,10,20,30,60	Rajdhani	1 each			
8	Binding printing Register – Cash book- No.10,20,30,40	Rajdhani	1 each			
9	Cover file	Rajdhani	1 each			
10	Bord file	Rajdhani	1 each			
11	Fly leaf	Rajdhani	100 nos			
12	Arch file	Rajdhani	1 no.			
13	Envelope white (10×4.5)	Good quality	1pack(50 nos)			
	Envelope white (11×5)	Good quality				
14	Envelope Red (10×4.5)	Good quality	1pack(50 nos)			
	Envelope Red (11×5)	Good quality				
15	Yellow Envelope Laminated (A4 size 12×10)					
	(F/S size 14×12)	Good quality	1pack(50 nos)			
	(A3 size 16×12)					
16	Cloth Envelope (A4 size 12×10)					
	(F/S size 14×12)	Good quality	1pack(50 nos)			
	(A3 size 16×12)					
17	Pen stand (Round)	Kebica	1 no.			
18	Table pen stand (4 pen stand)	Kebica	1 no.			
19	Table top stand	Kebica	1 no.			

20	Table appointment stand	Kebica	1 no.			
21	Exam board	Good quality	1 no.			
22	White board (4×3 size)	Good quality	1 no.			
	(6×4 size)					
23	White board stand (aluminum 3 leg type)	Good quality	1 no.			
24	Black/Green board with stand for use Chalk					
25	Calculator 12 digit (MJ 120)	Casio	1 no.			
26	White board duster	Oddy	1 no.			
27	Cleaning cloth white	Good quality	1 no.			
28	Beta ball pen	Parker	1 no.			
29	Trimax pen	Reyneld	1 no.			
30	Caliber pen	Cello	1 no.			
31	Paper soft	Cello	1no.			
32	Megatop ball pen	Montex	1 no.			
33	Butterflow ball pen	Cello	1 no.			
34	Use & Throw ball pen	Elkos	1 no.			
35	Long refill ( ordinary )	local	1 pack			
36	Sketch pen	Camelin	1 pack			
		Classmate				
37	Marker pen white board	Art line	1 no.			
		Reynld				
38	Permanent marker pen	Luxer	1 no.			
		Febecastel				
39	CD/ OHP Marker pen	Camelin	1 no.			
		Febecastel				
40	Hi lighter pen	Camelin	1 no.			
		Febecastel				
41	Stic on pad single color(3×3)	Arotix	1 no.			
42	Stiky Note 3 color (page marker)	Arotix	1 no.			
43	Glue stick Fevi stick (8gm)	Fevicol	1 no.			
	(15gm)					
44	Stapler No.10	Kangaroo	1 no.			
45	Stapler HP. 45	kangaroo	1 no.			
46	Stapler pin No.10	Kangaroo	1 pack			
47	Stapler pin HP.45	Kangaroo	1 pack			
48	Double hole punch DP-280	Kangaroo	1 no.			
	DP-600					
49	Single hole punch FP-20	Kangaroo	1 no.			
50	Gum bottle (150 ml)	Camel	1 bottle			
	(300 ml)					

51	Gum Fevicol (50 ml)MR	Fevicol	1 bottle			
	(100 ml)MR					
52	Fevigum (50 ml)	Fevicol	1 bottle			
53	Carbon paper blue	Kores	1 pack			
54	Binder clip (25 mm)	Oddy	1 pack			
	(32 mm)					
	(51 mm)					
55	Anti-Dust Chalk	Crayola	1 pack			
56	Non Magnetic Green board (3.5ft x 4ft)	Kores	1 no.			
57	Both side pen	Linc	1 no.			
58	Battery pencil AA	Everedy	1 no.			
59	Battery pencil AA	Duracel	1 no.			
60	Battery pencil (Remote) AAA	Everedy	1 no.			
61	Battery pencil (Remote) AAA	Duracel	1 no.			
62	Battery ( 9 volt)	Everedy	1 no.			
63	Battery (9 volt)	Duracel	1 no.			
		Duracel (2 pack)	1 no.			
64	Pencil Extra dark	Apsora	1 no.			
65	Pencil (HP)	Natraj	1 no.			
66	EraserNondust	Apsora	1 no.			
67	Eraser Plane	Natraj	1 no.			
68	Sharpner long point	Apsora	1 no.			
69	Scale plastic (6")	Fever castle	1 no.			
70	Scale plastic (12")		1 no.			
71	Scale plastic (24")		1 no.			
	Scale steel (6")	Ajanta	1 no.			
	Scale steel (12")		1 no.			
	Scale steel (24")		1 no.			
72	Scissor Big Munix	Kangaroo	1 no.			
73	Cello Tape (1") White	Wonder	1 no.			
74	Cello Tape (2") White	Wonder	1 no.			
75	Cello Tape(1") Brown	Wonder	1 no.			
76	Cello Tape (2") Brown	Wonder	1 no.			
77	Cello Tape (2") Color	Wonder	1 no.			
78	Paper weight Plastic	---	1 no.			
79	Stamp pad (Medium)	Fever castle	1 no.			
80	Stamp pad ink (100ml)	Fever castle	1 no.			
81	Alpin T type	Bell	1 pack			
82	Tag	Good quality	1 bundle			
83	Cotton thread (Bundle)	Good quality	1 bundle			

84	Alpin Cushion	good quality	1 no.			
85	Gems clip (plastic )	Claro	1 pack			
86	Lock Mobej	Mobej	1 no.			
87	Lock – 6 liver	Godrej	1 no.			
88	Non-oven carry bag(without/with print)	Good quality	Per kg.			

**TRAINING MATERIAL**

Sl. No.	SPECIFICATION	BRAND	UNIT	RATE		
				Without GST	With GST	
1	Spiral note pad (92 page)	Luxer	1 no.			sample
	Size – (14.8×21.0)cm					sample
2	Spiral note book(single subject)	Luxer	1 no.			sample
	Size-(14×21.6cm) 70 GSM					sample
	(160pg)					sample
3	Spiral note book(single subject)	Luxer	1 no.			sample
	Size-(17.6×25cm)160 GSM					sample
4	Spiral note book(5subject)	Luxer	1 no.			sample
	Size-(14×21cm) 70 GSM					sample
	( 300pg)					sample
5	Writing pad 1/8 size	Krishan	1 no.			sample
	20 page					sample
	40 page					sample
6	Writing pad 1/8 size	Luxer	1 no.			sample
	(40 page)					sample
7	White chart paper	JK	1 no.			sample
8	Color chart paper	JK	1 no.			sample
9	Plastic folder A4 size	File max	1 no.			sample
	(Transparent) white					sample
10	Plastic single pocket (Transparent) Bottom folder	File max	1 no.			sample
11	Plastic double pocket folder	File max	1 no.			sample
12	Different size shoulder Bag	local	1 no.			sample
	(Cotton, resin)					sample
13	Shoulder bag with applique work	Good quality	1 no.			sample
14	Different type Back pack school, collage bag(Diff. type)	Good quality	1 no.			sample
15	Different type Folder file (Jute & cotton)	Good quality	1 no.			sample
16	Different Executive file	Good	1 no.			sample

	folder	quality				
17	Long note book 108 page	Navneet	1 no.			sample
	172 page	classmate				sample
<b>CONSUMABLE &amp; CLEANING ITEMS</b>						
Sl. No.	SPECIFICATION	BRAND	UNIT	RATE		
				Without GST	With GST	
1	White phenyl	Local	1 litter			
2	White phenyl	Sanitol	1 litter			
3	Floor wash	Lizol	500ml			
4	Nimail (green)	Nimail	500ml			
5	Bathroom acid	local	1 litter			
6	Black phenyl	Doctor's	500mlbott.			
7	Colin	Colin	500ml			
8	Harpic	Harpic	500ml			
9	Hit spray	Hit	200ml			
10	Napthalin Ball	Good quality	1 kg.			
11	Odonil(big)		1 no.			
12	Hand wash small	Lifeboy	1 no.			
	200gm	Dettole				
13	Bleaching powder	Local	1 kg.			
14	KhadikaJhadu	Local	1 no.			
		Good quality				
15	PhoolaJhadu	Local	1 no.			
		Good quality				
16	Easy mop with long handle	Good quality	1 no.			
17	Floor wiper with long handle	Good quality	1 no.			
18	Toilet Brush (Long)					
19	Alandhu Brush					
20	Besine Brush					
21	Plastic mug	Ankur	1 no.			
22	Plastic bucket 10liter	Good quality	1 no.			
	16 liter					
23	Plastic dustbin-Open	Good quality	1 no.			
24	Plastic dustbin with cover	Good quality	1 no.			
25	Room freshner	Premiune	1 bottle			
		Godrej				
26	Lemon grass (Room freshner)	----	1 bottle			

27	Allout Machine	Allout	1 no.			
28	Allout liquid refill	All out	1 no.			
29	Good – night machine	Good night	1 no.			
30	Good – night liquid refill	Good night	1 no.			
31	Good – night coil	Good night	1 pack			
32	Hand sanitizer (500ml)	Dettole	1 bottle			
	(5liter)	Savlon				
33	Disinfectant spray	Savlon	1 bottle			
34	Surf excel 500gm	Surf excel	1 pack			
35	Vim powder 500gm	Vim	1 pack			
36	Single drinking glass	Yera	Per piec			
37	Cup set	Ocic/	1set(6pieces)			
		La Opala				
38	Cup with plate	Ocic/	1set(6pieces)			
		La Opala				
39	Glass set	Treo	1set(6pieces)			
40	Serving tray(Small,Midium & Big)	Treo	1 no.			
41	Steel spoon	---	6 piec			
42	Drinking water bottle(glass)	Treo	1 no.			
43	Bleaching powder	Good quality	1 kg.			
44	Gamasin	Good quality	1 kg.			
45	Jute thread (Sutuli)	Good quality	1 KG			
46	Plastic water bottle	Cello	1 no.			
47	Thermo flax Steel (500 ml)	Cello	1 no.			
48	Coir Mat	Good quality	Per Sq FT			
49	Plastic Mat	Good quality	Per Sq FT			

**Seal & Signature of the  
Quotationer/Tenderer**