

**Directorate of
Sch. Castes & Sch. Tribes Research & Training Institute,
CRP Square, Bhubaneswar.**

No: 26/S/S-04/20(pt)

Date.05.01.2021

Quotation Call Notice for provide different type of Vehicles

Sealed Quotations are hereby invited from interested local reputed Travel Agencies for hiring of vehicles i.e., **Tata Indigo, Swift dzire, Travera/Bolero, Scropio/Innova, Innova Crysta, Honda City/Verna/Ciaz, Tempo Traveler and Bus etc, (Big & Small with number of seats) under Non-AC & AC** for use in the office of **Sch. Castes & Sch. Tribes Research & Training Institute, CRP Square, Bhubaneswar-751003** on annual basis both for local use and outside tour as and when required. The interested Agencies are requested to submit their rates along with the required documents on the Terms and conditions as enclosed at Annexure 'A' to provide vehicles on or before **20.01.2021 at 1:00 PM**. The quotations will be opened on the same day at **4:00 PM** in presence of the Internal Committee. The bidder firm or their authorized representative may remain present at the time of opening of the quotations. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

Sd/-
**Advisor -cum- Director
& Spl Secy. to Govt.**

Memo No.27

Dated.05.01.2021

Copy to Notice Board of ST / SC Development Department / SCSTRTI / ATLC

Sd/-
Asst. Director (Admn.)

Memo No. 28

Dated.05.01.2021

Copy to the Head Portal Group Secretariat IT Canter, Bhubaneswar, M/s Luminous for wide circulation of the notice through Govt. website.

Sd/-
Asst. Director (Admn.)

Annexure 'A'

Terms and Conditions for Supply of Vehicle

1. The vehicle must be in Road Worthy condition and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Up to date Pollution free Certificate, valid Contract Carriage Permit, up to date tax payment document etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The travel agency cannot demand any advance during the period of engagement of the vehicle.

Documents Required

1. The firm/agency are requested to submit their price offer along with GST Registration No., PAN Number and up-to-date copy of GST deposit acknowledgement payment receipt . The rates should be excluding of all Taxes. The price offer or the rate must be in the prescribed format at Annexure- "B".
2. The undersigned will not be responsible for late / non-receipt of the quotations sent by post / courier.
3. The envelop should be superscribed on the top "Quotation to provide different type of Vehicles" The travel agency of the vehicles has to execute an agreement in a stamped paper before the vehicle is engaged on provide.
4. The experienced firms shall be given preference. The bidder needs to show continues experience on providing vehicles to Govt. Organisation at least for three years.
5. The EMD amount of Rs.25,000/- (Rupees Twenty Five Thousand only) will have to be deposited by the firm in shape of a Demand Draft drawn through any Nationalized Bank, in favour of the Director, SCSTRTI, Bhubaneswar. This amount will be refunded on completion of the term. The EMD deposit amount will be forfeited if any of the condition of the contract is contravened and action deemed proper may be taken against the firm.
6. The EMD shall be returned to the unsuccessful Bidders on the finalization of the quotation.
7. The bidder to submit statement on Annual Turnover of Rs.75 lakh and above per year for the last last 3 years (2017-18, 2018-19 & 2019-20).

Price offer Format

Rate on Light Vehicles

Sl. No.	Type of Vehicles (Car & Other Light Vehicles)	A/c & Non-A/c Local (below 200 Km as local) 10 km free per Hr			Long per above 200 Km			Remarks
		A/c per Hr	Non-A/c per Hr	Extra Per Km	KM	Detention	Night Halt	
1	Tata Indigo							
2	Swift dzire							
3	Travera/ Bolero							
4	Scropio							
5	Innova							
6	Innova Crysta							
7	Honda City/ Verna/ Ciaz							

Rate on Tempo Traveller

Sl.No.	Type of Vehicles	Local Trip with AC 200Km below		Long Trip (above 200 km)			Remarks
		Km	Per Hr	Km	Detention	Night Halt	
1	Tempo Traveller- 13 seater						
2	Tempo Traveller- 17 seater						
3	Tempo Traveller- 26 seater						

Rate on Bus

Sl. No.	Type of Vehicles	Local Trip up to 50 Km		Local Trip (up to 100 km)		Long Trip (above 200 km)				Remarks
		AC	Non- AC	AC	Non- AC	AC	Non- AC	Detention	Night Halt	
1	Small Bus (32 seater)									
2	Big Bus (52 seater)									

1. Contact Number of the Service Provider (Tenderer / Quotationer)

Mobile _____ Telephone _____

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Seal & Signature of the
Quotationer / Tenderer**