

# **ODISHA SALES TAX TRIBUNAL, CUTTACK.**

File No.X-09/2020/2692/Trl., dt.20.11.2020

## **QUOTATION CALL NOTICE**

Sealed Quotations / tender are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals of Cuttack/ Bhubaneswar for providing vehicles Swift Dzire(Petrol/Diesel)/Zest (Petrol/Diesel)/Xcent (Petrol/Diesel)/Tigor (Petrol/Diesel)/Etios (Petrol/Diesel), which must conform to the terms and conditions (Annexure-I) for Official use in Odisha Sales Tax Tribunal, Cuttack on monthly rate basis.

1. The Vehicle must be in Road worthy condition and shall not be more than three years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, Pollution certificate valid contract carriage permit, proof of up-to-date tax payment and coverage etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid commercial driving licence for driving light transport passenger vehicles and should be sufficiently experienced in driving light motor vehicle.
3. The Driver should be well behaved, gentle and docile in nature.
4. A sum of Rs.5000/- shall be deposited by the intending quotationer in shape of Account Payee Bank Draft drawn in favour of the Registrar, Odisha Sales Tax Tribunal, Cuttack and submitted along with the tender with sealed quotation as security deposit. The amount will be refunded to those whose quotations are not accepted.
5. The monthly rate of hire charges shall be quoted separately in the general bid information (excluding fuel and Lubricants).
6. The vehicle Swift Dzire (Petrol/Diesel)/Zest(Petrol/Diesel)/Xcent (Petrol/Diesel)/Tigor (Petrol/Diesel)/Etios (Petrol/Diesel) must achieve a fuel efficiency of 17Kms. per litre with A.C.

P.T.O.

7. Details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms covered per litre) and name of the Driver with Driving licence No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation / tender.
8. It will be ensured through Service Providers of hired vehicles that the vehicles are kept under optimum running condition and avoid accidents attributable to lack of maintenance/upkeep. The hired vehicles cannot be used for any private/commercial purpose beyond office hours or during holidays.
9. Log books shall be maintained for the hired vehicles as in the case of Government vehicles, kilometer reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment.
10. GST registration and GeM registration are compulsory for any Service Provider to provide hired vehicles to Government offices through GeM or through open bidding.
11. The hiring may be discontinued immediately, when the vehicles are no longer required for offices.
12. The quotations completed in all respect should reach the undersigned on or before **dtd. 21.12.2020 by 2.00 P.M.** and shall be opened on the same day at 4.00 P.M. in presence of the quotationers / authorised representatives.

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13. The application form quotation / tender containing General bid information and terms and conditions for hiring of vehicles will be available with the Registrar, Odisha Sales Tax Tribunal, Cuttack on payment of Rs.100/- and terms and conditions are available in official Website of the Government of Odisha Sales Tax Tribunal, Cuttack.(www.ostt.nic.in).
14. This office reserves the right to cancel the bidding process at any stage without assigning any reason thereof.

Sd/-  
Registrar,  
Odisha Sales Tax Tribunal,  
Cuttack.

Memo No. **2693<sup>(3)</sup> /Trl., dt. 20.11.2020**

Copy forwarded to the Notice Board / Director, I & P.R.Department, Bhubaneswar/ Under Secretary to Government of Odisha, Finance Department, Bhubaneswar for information necessary action. He is requested to take necessary steps for publication of the quotation notice in the local daily '**The Samaj**' & '**Dharitri**' on or before dated 30.11.2020 . The copy of the publication may kindly be sent to this office for needful.

Sd/-  
Registrar,  
Odisha Sales Tax Tribunal,  
Cuttack.