

Government of Odisha
Planning & Convergence Department

No. 11305 /P, Bhubaneswar, dated 13.11, 2020.
O.E-II-(C)-02/2020

Quotation Call Notice

Sealed Quotations in plain paper/ letter pad are invited from the intending Registered Firms/ Authorized Distributors / Dealers located at Bhubaneswar having GST registration on or before 4.00PM dated 15.12.2020 for Supply of office articles / stationery for official uses to the Planning & Convergence, Department, Odisha, Secretariat, Bhubaneswar. For details please visit in website: www.pc.odisha.gov.in.


The Quotation should reach the undersigned with the following documents and registration, EMD of Rs.5000/- and same will be opened on 21.12.2020 at 11:30 PM in the office Chamber of F.A-cum-Additional Secretary in presence of other Members of the purchase committee of this Department. The Quotationer or their authorized representatives may attend the bid with following documents:

1. Copy of GST registration certificate.
2. EMD in shape of Bank Draft drawn in favour of DDO P&C Department.
3. Declaration as to have never been black listed by any Govt./ PSU or Large corporate bodies.

The Quotations received incomplete or after the scheduled date and time shall be summarily rejected. The Department shall not be responsible for any of delay including postal delay. The undersigned reserves the right to reject any or all Quotations without showing any reason thereof before or after.

The Agencies shall have to quote the price of the Articles and CGST/SGST separately as per the format given below. The rate once finalized shall remain valid for a period of 12 months or may be extend, if satisfied on the performance.

SI No	Name of the Articles	Make/ Brand	Unit price	CGST	SGST	Total Price	warranty


11/11/2020
Deputy Secretary to Government

Memo No. 11306 /P,

Date 13.11.2020

Copy forwarded to all Departments of Government with a request to display the quotation in their notice board for wide circulation.

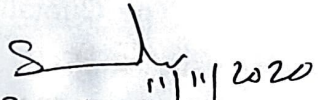
 11/11/2020

Deputy Secretary to Government

Memo No. 11307 /P,

Date 13.11.2020

Copy forwarded to Head, State IT Portal with a request to display the quotation in the website of Planning & Convergence Department.

 11/11/2020

Deputy Secretary to Government

Memo No. 11308 /P,

Date 13.11.2020

Copy forwarded to Chief Receptionist, for information & necessary action.

 11/11/2020

Deputy Secretary to Government

Head State IT Portal
(6) 16/11

Sl. No.	Item of Stationery Articles
1	Alpin
2	Battery (all size)
3	Bleaching Powder
4	Bowel (Medium)
5	Broomstick
6	Bucket (Plastic) (Cello size 12")
7	Budkin (Plastic / Wooden handle)
8	Calculator (10 & 12 Digit)
9	Calling Bell (Plain & with Remote)
10	Cello Tape (Small, Midium, Big)
11	Clip Board File Paper Folder
12	Chair Cousion
13	Coloured Flag Slip
14	Correction Fluid
15	Cotton Thread
16	Car Freshner
17	Cup and Saucer (Bone China)
18	Duster Cloth
19	Dak Bag
20	Dak Pad
21	Dinner Plate (Bone China, Stonewere, Melamine)
22	Door Mate
23	Door Screen
24	Duplicating Paper
25	Dot Pen (Both Side)
26	Dustbin (Plastic)
27	Emergency Light
28	Engagement Stamp
29	Envelope (11"x5")
30	Envelope (6"x4")
31	Envelope (9"x4")
32	Eraser (Plain) (Non-dust)
33	Eraser (Round size) (Maped)
34	Extension Cord (Cona 5 mtrs. & 10 mtrs.)
35	Fax Toner Catrige
36	Folder (Plastic)
37	Folder (Plastic Transparent)

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38	Fevistick Gum
39	Sketch Pen
40	Glass Cover
41	Good Knight Liquid
42	Glass Pad (6mm) Sqft.
43	Glass Tumbler (Ordinary, Superior)
44	Gum Bottle (Small & Big) (Kores) 250 ml/ 500 ml
45	Hand Wash
46	Harpic
47	Highlighter Pen
48	Jems Clip
49	Jems Clip (Plastic Coated)
50	Jug (Plastic)
51	Jute Thread
52	Key Purse
53	Letter Pad (Various size)
54	Lock & Key
55	Lizel liquid
56	Marker Pen (White Board)
57	Marker's Sketch Pen
58	Mug (Plastic) (Medium)
59	Napkins (Cotton)
60	Needle
61	Note Books
62	Odonil
63	Pen
64	Pencil
65	Pen Stand (2 Pen Holder)
66	Pen Stand (4 Pen Holder)
67	Phenyl
68	Programme stand
69	Punching Machine (Single & Double)
70	Refil (Jetter)
71	Refil Plain (Big & Small)
72	Report File
73	Rolling Register (No. 36,30,20,16,10)
74	Room Freshener (Lovin, Sandal, Rajanigandha, Lavender)
75	Rubber Mat

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76	Salu Cloth (with Sample)
77	Sanitizer Small (100 ml)
78	Sanitizer Spray Bottle (250 ml)
79	Sanitizer (Gallon 5 Litre)
80	Scissors (Deli) (Small & Big)
81	Scoch Bright
82	Screen Spring
83	Sketch Pen
84	Soap
85	Soap Case
86	Spoon (small/ medium)
87	Stamp Pad
88	Stamp ink (100 ml/ 250 ml)
89	Stappler (Big) Kangaroo-HP-45
90	Stappler (Medium) Kangaroo-HS-45P
91	Stappler (Small) Kangaroo No. 10
92	Stappler Pin (Big) Kangaro
93	Stappler Pin (Medium) Kangaro
94	Stappler Pin (Small)
95	Steno Book
96	Scale
97	Tag (Cotton)
98	Table Glass (5"x 6"/ 6" x 7")
99	Tea Tray (Plastic, Cello) & Tea Set
100	Telephone (Beetel 1+1/ Caller ID)
101	Telephone Set Single (Beetle)
102	Telephone Cable
103	Thermo Flask (Milton, Size-1 ltr. Stainless Steel)
104	Thermo Flask (Milton, Size-1/2 ltr. Stainless Steel)
105	Tissue Paper
106	Thread Cotton
107	Thread Roll
108	Torch (2 Cell & 3 Cell,)
109	Towel (Big Size for Car)
110	Towel (Medium Size for Chair 36 x 72 and 30 x 72)
111	Towel (Small Size for Bathroom)
112	Umbrella
113	Vim Powder (50 gram /100 gram)

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114	Vehicle Spray
115	Wall Clock (Ajanta/Orpat)
116	Water Bottle (Stainless Steel)
117	Xerox Paper (JK Copier A/4, Red, 75 GSM)
118	Paper 132-Col. with duplicate 80GSM
119	Paper 80-Col. With duplicate 80 GSM
120	Paper 80 Col. (single) 80 GSM

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