

THE ORISSA STATE COOPERATIVE SPINNING MILLS FEDERATION LTD (SPINFED)

(Under the Administrative Control of HT&H Deptt., Govt. of Odisha).

HASTATANTA BHAWAN, JANAPATH, UNIT-IX, BHUBANESWAR-751022.

Website: www.spinfedodisha.org. email.spinfedodisha@gmail.com,

Phone-0674-2540432.

EXPRESSION OF INTEREST.

No. 366 dt. 22.10.2018

Expression of Interest (EOI) is invited from interested individuals for selection of Incubatee for “**SPINFED INCUBATION CENTRE**” (for Apparel Manufacturing) at Bhubaneswar as per terms of reference available at www.spinfedodisha.org & www.handloom.odisha.gov.in.

2. Manner of Submission of Application: The application along with documents as per Annexure-I of Terms of Reference (ToR) of the Expression of Interest are to be submitted to Managing Director, SPINFED, Hastatanta Bhawan, Janapath, Unit-IX, Bhubaneswar-751022, in sealed cover. The sealed cover superscribed as “**Expression of Interest for selection of Incubatee**”, shall contain the application with documents mentioned in Annexure-I duly signed by the applicant along with processing fee (Non-refundable) of Rs. 5,000/- (Rupees Five thousand) only in shape of Demand Draft/ Bankers Cheque from a scheduled commercial bank payable at **Bhubaneswar** drawn in favour of “**Orissa State Cooperative Spinning Mills Federation Ltd.,**”

3. **Last date of receipt of Application:** The application, complete in all respect should reach Managing Director, SPINFED by 5.00 P.M. of dt. 16th November, 2018 through Speed Post/Registered Post only. In no case delivery by hand / courier will be accepted. The authority shall not be responsible for any postal delay. The application received in incomplete form in any respect shall not be considered and rejected.

4. The application shall be opened at 11.30 A.M. on dt. 19th November, 2018 at Directorate of Textiles, Satyanagar, Janpath, Bhubaneswar in presence of the applicants.

5. The authority reserves the right to accept or reject any or all applications without assigning any reason thereof.

MANAGING DIRECTOR

EXPRESSION OF INTEREST

SELECTION OF INCUBATEE

FOR

SPINFED INCUBATION CENTER

(For Apparel Manufacturing)

AT

BHUBANESWAR



The Orissa State Co-operative Spinning Mills Federation Ltd. (SPINFED)

Hastatanta Bhawan, Janpath, Unit-IX, Bhubaneswar-751022.

Selection of Incubatee in Apparel Manufacturing by Orissa State Co-operative Spinning Mills Federation Ltd. (SPINFED) for “SPINFED INCUBATION CENTER” at Patia, Bhubaneswar, Odisha.

Terms of Reference (ToR)

1. Introduction :

The SPINFED, Odisha is an Apex organization of Cooperative Spinning Mills and Power loom Societies of the State of Odisha. It functions under the administrative control of Handlooms, Textiles & Handicrafts Deptt., Govt. of Odisha. The main objectives of this Apex Federation are:-

- a. To Promote Textile Industries in the State right from the Cotton Ginning, Pressing, Spinning, Weaving, Processing & Apparel Industries etc.
- b. Formulate Apparel & Textile policies to encourage investors / entrepreneur for setting up of textiles & its allied industries in the State.
- c. To create skill work force in textile and apparel sector.
- d. To create employment opportunities in textile sector.
- e. To create awareness among the ginners, spinners, power loom weavers and apparel manufacturing operators for the improvement of quantitative and qualitative production in conformity with national & international standard through training programs and seminars.

2. Objective:

The main objective to create an integrated workspace and linkages based entrepreneurial ecosystem for start-ups that is operationally and financially viable and increase the chance of success of start-ups and decreases the time and cost required to establish and grow a new business:

- a) Promote entrepreneurship in apparel manufacturing.
- b) Create additional manufacturing capacity.
- c) Generate additional employment opportunities.

3. About the project :

- a) SPINFED shall establish an Incubation Centre in an area of One Acre land under the Scheme for Incubation Centre in Apparel Manufacturing of Ministry of Textile, Govt. Of India at Patia, Bhubaneswar.
- b) The Incubation centre shall have a maximum of 3 (Three) incubates.
- c) The incubatee shall manufacture products related to apparel industry, which do not have high water requirement.
- d) Each Incubatee shall use 100 stitching machines along with ancillary machinery.
- e) SPINFED shall provide ready-to-use plug & play factory building with a total built up area not exceeding 45,000sq ft (@15000 sq ft per incubatee) which will be spread over a maximum of three levels (G+2) and may comprise of operation area , packing ,office , store , workers' amenities and display etc.
- f) The site / area shall be provided on “As is where is basis”
- g) There shall be training support for 200 workers per incubatee, training on Entrepreneurship Development to each incubatee, training on Product Design and Development Service and support to market linkages through exposure visit/ participation in domestic exhibitions and visit to international fair.

4. Incubation Period :

- a) The period for each Incubatee shall be 03 (Three) Years during which it is envisaged that the entrepreneur will be fully trained and capable to run an apparel venture independently.
- b) After completion of the Incubation period of three years, he / she has to vacate the Centre.

5. Roles and Responsibilities of Incubatee :

- a) To carry out the approved activity from the Incubation Centre.
- b) To operate, maintain and manage the project facilities during his /her tenure.
- c) To ensure working capital for the project.
- d) To participate in the capacity building programmes.
- e) To execute an agreement with SPINFED for operationalisation of the centre as envisaged under the Scheme.
- f) To pay users charges for utilizing infrastructure and machineries of Incubation Centre in time as to be fixed by SPINFED.
- g) To pay electricity charges of their own consumption for the allotted work space.
- h) To pay other recurring charges in time towards common facilities such as maintenance, electrical and security charges as to be fixed by SPINFED.
- i) To work closely with SPINFED in establishing market linkage.
- j) To make full investment in running the unit successfully and uninterruptedly.

6. Roles and Responsibilities of SPINFED/ State Government.

- a) Govt. shall provide all requisite clearances, wherever needed, for setting up the incubation centre.
- b) Govt. shall provide necessary assistance for power, water & other utilities to the centre including other facilitating support.
- c) To provide the infrastructure and machineries for Apparel manufacturing in plug and play manner.
- d) To provide the security and other logistic support for safeguarding and maintenance of common space of the Center.
- e) To execute an agreement with incubatee for operationalization of the centre as envisaged under the Scheme.
- f) To operate the incubation centre through collection of rentals and other user charges for sustainability.

7. Eligibility Criteria :

- a) Incubatee shall be identified and selected from the any of the following category of individuals :
 - I. Degree/Diploma holders of any discipline related to textile, apparel, fashion designs etc.
 - II. First generation entrepreneurs.
 - III. Designpreneurs.
- b) Should have a sustainable business plan and submit a project report for the same (As per Annexure -1).

8. Selection and Evaluation Criteria:

The selection will be done through a transparent procedure by the Incubatee Selection Committee. The Incubatee will be selected after evaluation of their credential, project report along with the financial proposal submitted by each of them followed by presentation. The merit list of candidates will be decided on the basis of mark secured. Candidates found successful as per merit list would be communicated the award of incubatee assignment.

9. Other Terms and Conditions:

- a) The incubatee shall not let out or lease out the space in part or full of the incubation centre under any circumstances.
- b) The incubatee should not have been indicted or convicted by any court of law and he must furnish an undertaking to this effect.
- c) SPINFED reserves the right to add/amend/withdraw/modify any of the above terms and conditions at any stage without any notice. The decision of SPINFED in this regard will be final.
- d) Violation of any terms & conditions or any rules / regulation framed by State Govt. as well as SPINFED or non-payment of dues in time etc., shall result in initiating action by SPINFED , as deemed fit , including eviction of the incubatee from the Incubation Centre.

10. Processing fees & Security deposit :

- a. Interested candidates will furnish processing fees (Non-refundable) of Rs. 5000/- (Rupees Five thousands) only in the form of Demand Draft / Banker's Cheque from a scheduled commercial bank, drawn in favour of **"Orissa State Co-operative Spinning Mills Federation Ltd"** payable at **Bhubaneswar**.
- b. Successful incubatee will have to furnish Security deposit of Rs. 1,00,000/- (Rupees One Lakh) only in the form of Demand Draft / Banker's Cheque from a scheduled commercial bank, drawn in favour of **"Orissa State Co-operative Spinning Mills Federation Ltd"** payable at **Bhubaneswar**. The same will be refunded after completion of incubation period without any interest.
- c. The Security deposit will be forfeited, in case, the incubatee will leave the centre prior to completion of the incubation period.

11. The name and designation of the Contact person for seeking clarifications on any matters relating to this is given below:

Managing Director

Orissa State Cooperative Spinning Mills Federation Ltd. (SPINFED)

Hastatanta Bhawan, Janpath, Unit-IX,

Bhubaneswar-751022.

Land Line No. (0674) 2540432.

12. Dispute Settlement :

All disputes shall be decided through arbitration before Commissioner-cum-Secretary, Handlooms, Textiles & Handicrafts Department.

INFORMATION FOR PARTICIPATION IN BID

1. General Information

- a. Name and Address of the applicant
- b. Contact Number (Land Line & Mobile)
- c. Email id
- d. Domicile State
- e. Details of Educational Qualification
(Attach copy of certificates)
- f. Details of work experience in garment industry, if any
(Attach copy of certificates)
- g. Date of Birth
(Attach copy of Birth Certificate)
- h. Adhaar No.
(Attach copy of the same)
- i. PAN number
(Attach copy of the same)

2. Project Report along with business plan

- I. Financial details / projection.
- II. Targeted value chain under textile industry.
- III. Implementation plan with available Infrastructure.
- IV. Details of the plant & machineries required.
- V. Details of forward and backward linkages.
- VI. Employment generation / potential.
- VII. Project impact on the state.

3. Undertaking to set up apparel / garment industry in the state.

4. Undertaking for not to have been indicted or convicted by any court of law.

Signature of the candidate / entrepreneur

(Self attested copies of documents in support of above information should be submitted)