



**Planning & Convergence Department
Government of Odisha**

Applications are invited from the eligible candidates for selection of Data Manager on temporary basis for a period of one year in the Planning & Convergence Department, Government of Odisha.

Terms & Conditions.

- S/He must be a Science Graduate with DCA / PGDCA and MBA (finance) qualification. Preference will be given to candidates having extra qualification.
- The candidate should be well versed in MS-OFFICE and other Data base software web application.
- Salary -- Monthly remuneration: Rs 15000/- to Rs 20,000/- as per qualification and suitability
- Age limit- Below 32 years as on 31.12.2017.
- Job Description- To create and manage a comprehensive data base and regular data updation relating to financial & physical aspects under MPLAD Scheme etc.
- Last date of receipt of application is 15th January 2018. (5. PM). Application should be sent by speed post only. Application received after due date will not be considered.
- Candidates are requested to submit the application in a format mentioning Name/Father's name/Date of Birth/Educational Qualifications etc. along with copy of the educational certificates supporting the credentials to the Joint Director, G.I.A. Section, Planning & Convergence Department, Odisha Secretariate, Bhubaneswar-751001.

**Joint Director
P&C Deptt.
Govt of Odisha**