

**DIRECTORATE OF**  
**Sch. Castes & Sch. Tribes Research and Training Institute (SCSTRTI),**  
**CRPF Square, Bhubaneswar-751003**  
(Telephone No. 0674-2561635 / Fax No. 0674-2561635 / E- mail. Id. [scstrti@yahoo.co.in](mailto:scstrti@yahoo.co.in))

**TENDER NOTICE**

**Tender Notice No: 4731**

**Date: 05.12.2018**

Sealed Tender is invited from Registered Firm/Company for **‘Supply, Installation, Integration, Testing and Commissioning of Video Wall in the Museum E Room’** housed in the SCs & STs Research and Training Institute’s Campus.

Pre-Qualifying Criterion

1. The Bidder should be a registered entity.
2. The Bidder should have more than 5 years’ experience in supply, installation, integration, testing and commissioning of LED video wall/display.
3. The Bidder should have three work order executed during last two year ending on/before the date of this tender of value not less than Rs. 5,00,000 for any Govt/PSU Organization.
4. The Bidder should have an average annual financial turnover of 50 Lakhs or more, during the last two years.
5. The bidding Firm/Company should possess valid registration under GST, up-to-date GST submission Receipt, income tax submission up-to-date returns and other applicable taxes.
6. The Bidder should not have been black listed by the Central Government or the Government of Odisha or undertakings of Government of Odisha in the last two years.
7. The bid must be participated by the OEM or its authorized supplier.

Submission and Opening of Tender papers will be as per following dates mentioned below.

Sale of Tender Paper- **05.12.2018** to **24.12.2018**

Last Date and time of receipt of Tender Paper –**24.12.2018 (3 P.M.)**

Date and Time of Opening of Tender Paper –**26.12.2018 (4 P.M.)**

The Bid should accompany the Earnest Money amounting to Rs.30,000/- (Rupees thirty thousand) only and an amount of Rs. 1000/- (Rupees one thousand) only towards processing charges (non-refundable) in the form of Demand Draft drawn in favour of the Director, SCSTRTI, Bhubaneswar payable at SBI, P. D. Market Branch, Bhubaneswar. Failure to deposit the EMD shall be liable to the rejection of the Bid.

For details indicating the pre qualification criterion, scope of work, specifications and evaluation process please refer to the Terms and Conditions document, which will be available in the Office of Director, SCSTRTI or can be downloaded from the website as stated below. For any details the bidder may contact the office on any working day during 11 AM to 4 PM. The bidder may also visit the SCSTRTI website or Govt. website for details.

SCSTRTI reserves all rights to accept or reject all or any of the Tender at any stage without assigning any reasons thereof. SCSTRTI also reserves the right to engage/empanel one or more firm depending on requirements.

Sd/-  
**Director & Spl. Secy. to Govt.**  
SCSTRTI, Bhubaneswar.

**Memo No. 4732**

**Dated 05.12.2018**

Copy to Notice Board of ST / SC Development Department / SCSTRTI / ATLC Bhubaneswar for information.

Sd/-  
**Asst. Director (Stat/D.D.O)**

**Memo No. 4733**

**Dated 05.12.2018**

Copy to the Head Portal Group Secretariat IT Centre, Bhubaneswar, M/s Luminous for wide circulation of the notice through Govt. website.

Sd/-  
**Asst. Director (Stat/D.D.O)**

## Terms and Conditions

Pre qualification criterion, scope of work, specifications and evaluation process for ‘**Supply, Installation, Integration, Testing and Commissioning of Video Wall in the Museum E Room**’

### A.2 REQUIREMENTS:

#### A.2.1 SCOPE OF WORK:

Supply, Installation, Integration, Testing and Commissioning of Video Wall in the Museum E Room (98” 4K LED Display Panel) with (if any) necessary cabling, cords and connectors, mounting brackets and framework, including necessary woodwork in polished veneer finished to house the back-end equipment, power from nearest available designated power points as per directions of officer in charge.

#### A.2.2 BILL OF MATERIALS & TECHNICAL SPECIFICATION:

##### Bills of Materials:

Supply, Installation, Integration, Testing and Commissioning of Video Wall in the Museum E Room (98” 4K LED Display Panel) with (if any) necessary cabling, cords and connectors, mounting brackets and framework, including necessary woodwork in polished veneer finished to house the back-end equipment, power from nearest available designated power points as per directions of officer in charge ---1 nos.

##### Technical Specifications

DISPLAY PANEL	Screen Size	98-Inch
	Resolution	3840 x 2160 (UHD)
	Aspect Ratio	16:9
	Panel Technology	IPS
	Brightness	500cd/m <sup>2</sup>
	Viewing Angle (H x V)	178 <sup>0</sup> /178 <sup>0</sup>
	HDMI In (Minimum)	3
	DP In(Minimum)	1
	DVI In(Minimum)	1
	USB (Minimum)	1
	Audio In	1
	RJ-45 (LAN)	1
	RS232 In	1
	Audio-Out	1
	External Speaker support	Yes
	Remote/IR Port	1
	HDMI /DP Out	1
AUDIO	Inbuilt/ External Speaker	20W (10W x 2) (Minimum)
GENERAL	Power Supply	100 V ~ 240 V, 50-60 Hz
	VESA Mount	To be Provide
	Operating Temperature	0°C~40°C / Or better
	Operating Humidity	20% ~80% RH Non-Condensing/ or better
CERTIFICATION	Safety	CB / EMC / CE / BIS / EER
WARRENTY	Authorization	Minimum 3 Years OEM warranty with Authorization for this Tender
INCLUDED ACCESSORY	Remote Controller	Y
	Power Cord	Y
	Operating Manual	Y

### A.3 DELIVERABLES

1. Delivery, Installation, Integration, Testing and Commissioning of the Items within 2 (two months) of placing the Order.

2. Comprehensive Onsite Warranty: Three years

#### **A.4 MODE OF PAYMENT**

1.90% of the contract value will be paid after delivery, installation and testing of items.

2. Balance 10% will be released after 30 days of the successful execution and operation of the items supplied.

#### **A.5 EVALUATION METHODOLOGY**

##### **A.5.1 PRE-QUALIFICATION**

**The criteria for pre-qualification is as follows**

<b>Sr. No</b>	<b>Criterion</b>	<b>Supporting Document</b>
01	The Bidder should have an average annual financial turnover of 50 Lakhs or more, during last two years.	Copy of Audited Balance sheet and Profit and Loss Statement (Do not enclose schedules)
02	The Bidder should have more than 5 years' experience in LED video wall/display	Photocopy of Work order
03	The Bidder should have three work order executed during last two year ending on/before the date of this tender	Three work order executed for similar items of value not less than the amount of Rs. 5,00,000 (Five lakhs) to any govt./PSU organization NB.#. <i>Similar item for this tender is to be read as LED video wall/display of mentioned Brand.</i>
04	The Bidder should have valid PAN	Copy of the PAN
05	The Bidder should be registered with GST Authority	Copy of the GSTN Registration certificate
06	The Bidder should not have been black listed by the Central Government or the Government of Odisha or undertakings of Government of Odisha in the last two years.	A self-certified letter from the designated official of the company in the company's letterhead.
07	The Bidder must submit EMD amount of Rs.30,000/- (Rupees Thirty Thousand) only as detailed in Section A.6.6	Bank Draft in favour of the Director, SCSTRTI, Bhubaneswar payable at SBI, P. D. Market Branch, Bhubaneswar.
08	The Bidder must submit Bid Processing fee of Rs. 1000/- as detailed in A.6.7	Bank Draft in favour of the Director, SCSTRTI, Bhubaneswar payable at SBI, P. D. Market Branch, Bhubaneswar.
09	The Bidder must submit the Authorization certificate for this tender	The OEM authorization certificate for the products of this tender.

Bidders who meet pre-qualification criteria will be considered for Technical evaluation.

##### **A.5.2 FINANCIAL EVALUATION:**

The Grand Total Amount quoted in the financial Bid will be considered as the financial bid amount. **The Bidders must ensure that the financial bid is free from typographical as well as arithmetical errors.** If any such errors are observed, the evaluation committee will use its judgment to make corrections to the bid or treat it as non-compliant. Financial Bid of only those Bidders who qualify in the Technical Evaluation will be opened.

## **A.6. INSTRUCTIONS FOR PREPARATION OF BID**

### **A.6.1 AMENDMENT OF TERMS & CONDITIONS DOCUMENTS**

At any time before the submission of Bid, SCSTRTI may amend the Terms & Conditions by issuing an Addendum in writing or by standard electronic means. The addendum shall be sent to all Bidders and will be binding on them. The Bidders may acknowledge receipt of all amendments. To give the Bidders, reasonable time in which to take an amendment into account in their Bid, SCSTRTI/Purchaser may, if the amendment is substantial, extend the deadline for the submission of Bid.

### **A.6.2 COST INCIDENTAL TO BID PREPARATION**

Bidders shall bear all costs associated with the preparation and submission of their Bid. SCSTRTI is not bound to accept any Bid, and reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Bidders.

### **A.6.3 SITE CONDITIONS**

Bidders should contact the SCSTRTI's representative for their visit, if required to obtain additional information. Bidders should ensure that SCSTRTI's representatives are informed of the visit well in time to allow them to make appropriate arrangements for supply of information. All costs related to the visits shall be borne by the interested Bidder.

### **A.6.4 TECHNICAL BID**

In preparing the Technical Bid, the Bidders are expected to examine this Terms & Conditions documents in detail. Material deficiencies in providing the information requested may result in rejection of a Bid.

The Bidder is required to submit the Technical Bid in formats as given in Section-B The Technical Bid shall not include any financial information.

### **A.6.5 FINANCIAL BID**

- a.** In preparing the Financial Bid, the Bidders are expected to take into account the requirements of this Terms & Conditions document. The Financial Bid should follow Annexure 1.
- b.** The Bidder is required to provide information for all components of its cost.
- c.** The Bidder is required to submit the Financial Bid as per format in Annexure 1.

### **A.6.6 EARNEST MONEY DEPOSIT AND BID PROCESSING FEE**

**a)** An Earnest Money Deposit (EMD) of amount mentioned in pre-qualification criteria in the form of Bank Draft in the name of **Director, SCSTRTI, Bhubaneswar** payable at **Bhubaneswar** from a nationalized Bank must be submitted in a separate envelope, along with the Bid as mentioned in this Terms & Conditions document in the format given at Section B.

**b)** Bid not accompanied with EMD, shall be rejected as non-responsive and will not be opened at all.

- c) No interest shall be payable by SCSTRTI for the sum deposited as EMD.
- d) The EMD of the unsuccessful Bidders would be returned within one month of signing of the contract
- e) The EMD shall be forfeited in case of the following events:
  - i. If Bid is withdrawn by Bidder during the validity period or any extension agreed by the Bidder thereof.
  - ii. If the Bidder tries to influence the evaluation process.

#### **A.6.7 BID PROCESSING FEE**

A Bid Processing Fee of amount mentioned in pre-qualification criteria in the form of a Bank Draft in the name of Director, SCSTRTI, Bhubaneswar, payable at Bhubaneswar from a nationalized Bank must be submitted in a separate envelope, along with the Bid as mentioned in this Terms & Conditions document.

#### **A.6.8 SUBMISSION, RECEIPT AND OPENING OF BID**

- i. The original Bid, both Technical and Financial Bid shall contain no interlineations or overwriting, except as necessary to correct errors made by the Bidders themselves. The person who has signed the Bid must initial such corrections. Submission letters for both Technical and Financial Bid should respectively be in the formats.
- ii. An authorized representative of the Bidder shall initial all pages of the original Technical and Financial Bid. The authorization shall be in the form of a written power of attorney accompanying the Bid or in any other form demonstrating that the representative has been duly authorized to sign.
- iii. Two copies of the Technical and one copy of financial Bid should be submitted.
- iv. The signed Technical and Financial Bid shall be marked "ORIGINAL". The original and all copies of the Technical Bid shall be placed in a sealed envelope clearly marked "TECHNICAL BID" followed by the name of the Assignment/job and also the name and address of the Bidder.
- v. Similarly, the original Financial Bid shall be placed in a sealed envelope clearly marked "FINANCIAL BID" followed by the name of the Assignment/job and also the name and address of the Bidder.
- vi. Bank draft for EMD amount must be placed in a sealed envelope clearly marked "EMD" and similarly Bank draft for Bid processing fees must be placed in a sealed envelope clearly marked "BID PROCESSING FEES".
- vii. All the separate envelopes containing the Technical Bid, Financial Bid, EMD and Bid processing fees shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address and reference number. The Bidders shall seal and mark the original and each copy of the Bid strictly as stipulated. SCSTRTI shall not be responsible for misplacement, loss or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may be case for Bid rejection.
- vi. Telegraphic / Tele fax / Telex / E-mail submissions / quotations will not be accepted.

**vii.** If the Financial Bid is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute grounds for declaring the Bid non-responsive and will be rejected.

**viii.** The Bid must be sent to **The Director, SC & ST Research and Training Institute, CRPF Square, Bhubaneswar 751003, Odisha** received by SCSTRTI not later than the time and the date indicated in the Tender Notice, or any extension to this date. Any Bid received by SCSTRTI after the deadline for submission shall be returned unopened.

#### **A.6.9 PERIOD OF VALIDITY OF BIDS**

Bids shall remain valid for 30 days after the date of submission of the Bid.

#### **A.6.10 DEVIATIONS**

Deviations by Bidders are generally not allowed. However, SCSTRTI may increase or decrease the quantities as per its suitability, affordability and budget. During the implementation phase, the Bidder may propose deviations and SCSTRTI shall decide to accept or reject depending on the rationale/justification for the deviations.

#### **A.6.11 RIGHT TO WAIVE MINOR IRREGULARITIES**

The Evaluation Committee of SCSTRTI reserves the right to waive minor irregularities. The Evaluation Committee also reserves the right to waive mandatory requirements provided that all of the otherwise responsive Bid fail to meet the same mandatory requirements and/or doing so does not otherwise materially affect the procurement. This right is at the sole discretion of the Evaluation Committee of SCSTRTI.

#### **A.6.12 DELAY IN THE VENDOR'S PERFORMANCE**

If at any time during the performance of the contract, the vendor should encounter conditions not attributable to him impeding the timely delivery of the services, the Vendor shall promptly notify SCSTRTI in writing. SCSTRTI may at its own discretion extend the contract time. As soon as practicable, after receipt of the Vendor's notice, SCSTRTI shall evaluate the situation and may at its discretion extend the Contract time for performance, in which case the extension shall be Ratified by the parties by amendment of the Contract.

Any delay by the Contractor for reasons other than those given in the above paragraph in the Performance of its Contract obligations shall render the Vendor liable to any or all of the following:

**1.** Forfeiture of EMD / Performance Security; In position of Liquidated Damages: The time schedule for completion of delivery and installation as mentioned in this Terms & Conditions document is very important and the supplier must take utmost care to complete the work within the time specified. If the work is delayed for any reason for which SCSTRTI is not responsible, a penalty @ 0.5% of the work order value will be deducted from the payment to the supplier for each week (or a part thereof) of delay subject to a maximum delay period of four weeks. If the supplier still fails to supply with in the penalty period, the purchaser will forfeit the EMD amount and shall cancel the Work Order.

**2.** Termination of the Contract for default.

### **A.7. GENERAL TERMS AND CONDITIONS**

### **A.7.1 SETTLEMENT OF DISPUTES**

a) Amicable Settlement: Performance of the contract is governed by the terms & conditions of the contract. In case a dispute arises between the parties regarding any matter under the contract, either Party of the contract may send a written Notice of Dispute to the other party. The Party receiving the Notice of Dispute will consider the Notice and respond to it in writing within 30 days after receipt. If that party fails to respond within 30 days, or the dispute cannot be amicably settled within 60 days following the response of that party, point b (arbitration) shall become applicable.

b) Arbitration: In the case of dispute, interpretation or clarification arising in respect of this order of supply, Terms & Conditions etc. the same shall be referred to a Dispute Resolution Committee to be chaired by the Director, SCSTRTI. The decision of the Committee shall be final and binding on both the parties.

### **A.7.2 DISPUTE SETTLEMENT JURISDICTION**

Jurisdiction for filing any suit in case of any dispute shall be local courts at Bhubaneswar only.

### **A.7.3 CURRENCY OF PAYMENT**

Payment shall be made in Indian Rupees only.

### **A.7.4 TERMINATION**

SCSTRTI may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Vendor, terminate the Contract in whole or in part if the Vendor fails to deliver any or all of the obligations within the time; or the Vendor fails to perform any other obligation(s) under the contract

### **A.7.5 FORCE MAJEURE**

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable and not brought about by or at the instance of the Party claiming to be affected by such events and which has caused the non performance or delay in performance, and which makes a Party's performance of its obligations here under impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, terrorism, earthquake, fire, explosion, storm, flood, elements of nature or other extreme adverse weather conditions, strikes, rebellions or revolutions, pandemics or labour difficulties, lockouts or other industrial action, confiscation, acts or regulations of government bodies, court orders, civil disorders, or any other action by Government agencies. Delays in delivery or in meeting completion dates due to Force Majeure events will automatically result in extension of completion dates for a period equal to the duration of such events, plus an additional period of time that is reasonable under the circumstances.

### **A.7.6 BID Participations**

The bid must be participated by the OEM or its authorized supplier for this tender.

## **B. STANDARD FORMATS FOR TECHNICAL BID**

## B.1 CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sr. No	Document	Format	Submitted (Y/N)
01	Details of the Bidder and its Authorized Representative	B.2	
02	Financial Details	B.3	
03	Registration Details		
04	Bidder should be registered with GSTN Authority		
05	The Bidder should have OEM Authorization letter for this tender		
06	Self-Certification for Non-Black Listing by Government		
07	Work Experience in Detail	B.4	
08	List of Items to be Supplied		
09	Technical Specification Compliance Statement	B.5	
10	EMD	Bank Draft	
11	Bid Processing Fee	Bank Draft	

## B.2 DETAILS OF THE BIDDER AND HIS AUTHORIZED REPRESENTATIVE

01	DETAILS OF THE BIDDER	
	Name of the Organization	
	Address of the Organization	
	Telephone (s)	
	Fax	
	Email	
	Website	
	PAN No	
GST No		
02	DETAILS OF THE AUTHORIZED PERSON	
	Name	
	Address	
	Telephone	
	Cell Phone	
	Email	
03	Address of the service centre of OEM in Odisha	
04	Address of the OEM in Odisha	

## B.3 FINANCIAL DETAILS OF BIDDER

Sr.	Financial Year	Turnover in Rs.	Profit
01	2014-15		
02	2015-16		
03	2016-17		
	Average Turnover / Profits		

## B.4 SUMMARY OF RELEVANT EXPERIENCE

Sr.	Name and Address of Client	Name of the Assignment	Start Date	Implementation Date	Type of Orgn	Value of Assignment
01						
02						
03						
04						
05						

Signature with Seal

## B.5 Technical Specifications Compliance Statement

Make :

Model :

Sl. No.	Description	Parameter	Required Specification	Complied Yes/No	Deviation
1	DISPLAY PANEL	Screen Size	98-Inch		
		Resolution	3840 x 2160 (UHD)		
		Aspect Ratio	16:9		
		Panel Technology	IPS		
		Brightness	500cd/m <sup>2</sup>		
		Viewing Angle (H x V)	178 <sup>0</sup> /178 <sup>0</sup>		
2		HDMI In (Minimum)	3		
		DP In(Minimum)	1		
		DVI In(Minimum)	1		
		USB (Minimum)	1		
		Audio In	1		
		RJ-45 (LAN)	1		
		RS232 In	1		
		Audio-Out	1		
		External Speaker support	Yes		
		Remote/IR Port	1		
		HDMI /DP Out	1		
			AUDIO	Inbuilt/ External Speaker	20W (10W x 2) (Minimum)
4	GENERAL	Power Supply	100 V ~ 240 V, 50-60 Hz		
		VESA Mount	To be Provide		
		Operating Temperature	0°C~40°C / Or better		
		Operating Humidity	20%~80% RH Non-Condensing/ Or better		
5	CERTIFICATION	Safety	CB / EMC / CE / BIS / EER		
6	WARRENTY	Authorization	Minimum 3 Years OEM warranty with Authorization for this Tender		
7	INCLUDED ACCESSORY	Remote Controller	Y		
		Power Cord	Y		
		Operating Manual	Y		

Signature with Seal

**Directorate of**  
**Sch. Castes & Sch. Tribes Research and Training Institute (SCSTRTI),**  
**CRPF Square, Bhubaneswar-751003**  
*(Telephone No. 0674-2561635 / Fax No. 0674-2561635 / E-mail. Id.)*

**PRICE SCHEDULE (Annexure-1)**

Name of work: **'Supply, Installation, Integration, Testing and Commissioning of Video Wall in the Museum E Room'** as per the Requirements *(Please refer Terms & Conditions document, section A.2)*

I/We hereby tender for Supply, Installation, Integration, Testing and Commissioning of Video Wall in the Museum E Room described in the under mentioned memorandum according to the specification within the time specified and at the rates specified therein subject to the condition of the contract: -

Firm/Company Name: - \_\_\_\_\_ Registration No.: - \_\_\_\_\_

Address: - \_\_\_\_\_

Earnest Money: - \_\_\_\_\_ Vide DD No.: - \_\_\_\_\_

Memorandum: -

<b>Sr.</b>	<b>Scope of Work</b>	<b>Qty.</b>	<b>Rate</b>	<b>Amount</b>	<b>GST</b>	<b>Gross Amt.</b>
a.	Supply, Installation, Integration, Testing and Commissioning of Video Wall in the Museum E Room	1				
					<b>Grand Total Amount</b>	

**Grand Total Amount (in Words):** - \_\_\_\_\_

Signature of the Contractor: -

Seal of Firm:

Name of Witness: - \_\_\_\_\_

Address: - \_\_\_\_\_

Signature of Witness: -

I hereby accept the above Tender on the behalf of the Government of Odisha.

**Signature with Seal**